

# Super Savings Industrial Award or Agreement Employment Declaration (Employer)



13 11 84 | art.com.au  
Reply Paid 2924  
Brisbane Qld 4001

**Important:** Please provide us with as much information as possible. Please tick boxes where appropriate. Use **BLOCK** letters and dark ink when completing this form and ensure it is signed and dated. \*DENOTES MANDATORY FIELD.

**Your employer number**  
if already a registered employer

**Office use only**

CONELIG

## 1 Employer details

If you wish to update your details, please complete an Employer Change of Details form available at [art.com.au](http://art.com.au)

Employer's trading name

Employer's registered name\*

Street Address/ PO Box\*

Suburb/Town\*

State\*

Postcode\*

Email address

ABN\*

ACN\*

## 2 Rules for making contributions by member's age

Under current Federal legislation, Australian Retirement Trust can only accept contributions for you if certain criteria are met. These are outlined in the table below.

	Contribution Type	Less than 74	75 and over
<b>Member</b>	Voluntary after-tax <sup>1</sup>	<b>Yes</b> — Members, irrespective of their work status, may make personal contributions If aged 67 or over, the member will need to meet the work test <sup>3</sup> in order to claim a tax deduction on voluntary after-tax contributions. This eligibility requirement will be assessed by the Australian Taxation Office (ATO) when the member submits an income tax return.	<b>No</b> — Member contributions cannot be accepted <sup>1,3</sup>
<b>Spouse</b>		<b>Yes</b> — Can be made at any time, irrespective of the employment status of the receiving spouse while they are less than 75 <sup>2</sup>	<b>No</b> — Spouse contributions cannot be accepted.
<b>Employer</b>	Superannuation Guarantee (SG)	<b>Yes</b> — SG contributions made by your employer can be accepted	
	Industrial award or agreement	<b>Yes</b> — Industrial award or agreement contributions made by the employer can be accepted	
	Salary sacrifice or employer voluntary	<b>Yes</b> — Salary sacrifice or employer voluntary contributions can be accepted	<b>No</b> — Salary sacrifice or employer voluntary contributions cannot be accepted

<sup>1</sup> Does not apply to Downsizer contributions, which may be made if aged 55 and over regardless of work status. No maximum age limit applies. Refer to Downsizer contributions - put more into your super for retirement for more information.

<sup>2</sup> Australian Retirement Trust is generally unable to accept personal contributions if the member is aged 75 years or older. If aged 75 years or over, the member is not eligible to make voluntary contributions to your superannuation account unless the contribution is made within 28 days after the end of the month the member turned 75 years.

<sup>3</sup> The member must work at least 40 hours over a period of 30 consecutive days, during the income year the contributions were made (or during the previous financial year, under a one-off exemption available to members with a 'total superannuation balance' under \$300,000)

➔ Please continue over page

### 3 Employer declaration

Please advise in the sections below the name of your employee and if they're covered under an award or agreement that requires you to make superannuation contributions for them. Call the Fair Work information line on 13 13 94 or visit [fairwork.gov.au](http://fairwork.gov.au) for any questions about awards, wages and entitlements.

Member number

Member date of birth (DD/MM/YYYY)\*

Member name\*

YES Yes, I've checked my industrial award/agreement conditions and I'm paying the award rate required. Please complete the following details about the award/agreement and the contribution you're required to make:

Award rate percentage

 %

Name of industrial award or agreement

Contributions amount/s

 \$


Contribution period

NO No, I've checked my industrial award/agreement conditions and I don't have to pay superannuation for the above employee.

Sign here on behalf of employer\*

Full name of signatory\*

Date signed (DD/MM/YYYY)\*

 Please return the form to  
Australian Retirement Trust  
Reply Paid 2924 Brisbane Qld 4001

We are committed to respecting your privacy and take protecting the privacy of personal information seriously. Our Privacy Policy sets out how we do this including how we collect, hold and disclose personal information. For a copy of the Privacy Policy, please visit [art.com.au/privacy](http://art.com.au/privacy) or call 13 11 84.