

Super Savings Employee Changes

To advise of new employees or those leaving the company



13 11 84 | australianretirementtrust.com.au
Reply Paid 2924 Brisbane Qld 4001

Important: Please provide us with as much information as possible. Use **BLOCK** letters and dark ink when completing this form.

*DENOTES MANDATORY FIELD.

1 Employer details

Your employer number

if already a registered employer

Company trading name

Company registered name

Type of Business/Industry

Street Address / PO Box*

Suburb/Town*

State*

Postcode*

Company contact name*

Company phone number

Contact email address

ABN

ACN

2 New employee

Title

First name*

Middle name

Last name*

Date of birth (DD/MM/YYYY)*

Gender*

Street Address / PO Box*

Country of Birth*

Suburb/Town*

State*

Postcode*

Home phone number

Daytime phone number*

Mobile phone number

Tax file number

Date joined employer (DD/MM/YYYY)*

Employee's Australian Retirement Trust member number

If making a payment for this member please provide details:

Employer compulsory (SG)

Employer extra / Salary sacrifice

Member voluntary

Important

All details must be completed for any new employees you are enrolling with Australian Retirement Trust. Once we receive their details we'll send them a copy of our Product Disclosure Statement to give them all the information they need to know about us.

➔ Please continue over page


Title	First name*	Middle name	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Last name*	Date of birth (DD/MM/YYYY)*		Gender*
<input type="text"/>	<input type="text"/>		<input type="text"/> M <input type="text"/> F
Street Address / PO Box*		Country of Birth*	
<input type="text"/>		<input type="text"/>	
Suburb/Town*	State*	Postcode*	Home phone number
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Daytime phone number*		Employee's Australian Retirement Trust member number	
<input type="text"/>		<input type="text"/>	
Mobile phone number	Tax file number	Date joined employer (DD/MM/YYYY)*	Member voluntary
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Employer compulsory (SG)		Employer extra / Salary sacrifice	Member voluntary
<input type="text"/> \$		<input type="text"/> \$	<input type="text"/>

If making a payment for this member please provide details:

Important

All details must be completed for any new employees you are enrolling with Australian Retirement Trust. Once we receive their details we'll send them a copy of our Product Disclosure Statement to give them all the information they need to know about us.

Title	First name*	Middle name	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Last name*	Date of birth (DD/MM/YYYY)*		Gender*
<input type="text"/>	<input type="text"/>		<input type="text"/> M <input type="text"/> F
Tax file number	Date joined employer (DD/MM/YYYY)*	Employee's Australian Retirement Trust member number	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Title	First name*	Middle name	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Last name*	Date of birth (DD/MM/YYYY)*		Gender*
<input type="text"/>	<input type="text"/>		<input type="text"/> M <input type="text"/> F
Tax file number	Date joined employer (DD/MM/YYYY)*	Employee's Australian Retirement Trust member number	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Title	First name*	Middle name	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Last name*	Date of birth (DD/MM/YYYY)*		Gender*
<input type="text"/>	<input type="text"/>		<input type="text"/> M <input type="text"/> F
Tax file number	Date joined employer (DD/MM/YYYY)*	Employee's Australian Retirement Trust member number	
<input type="text"/>	<input type="text"/>	<input type="text"/>	

 Please return the form to
Australian Retirement Trust
Reply Paid 2924 Brisbane Qld 4001

We are committed to respecting your privacy and take protecting the privacy of personal information seriously. Our Privacy Policy sets out how we do this including how we collect, hold and disclose personal information. For a copy of the Privacy Policy, please visit australianretirementtrust.com.au/privacy or call 13 11 84.

Australian Retirement Trust Pty Ltd ABN 88 010 720 840 AFSL No. 228975 Trustee of Australian Retirement Trust ABN 60 905 115 063