

Super Savings – Corporate

Consolidate your super



13 11 84 | australianretirementtrust.com.au
Reply Paid 2924 Brisbane Qld 4001

Did you know you can combine your super online?
Simply visit australianretirementtrust.com.au/consolidate and we'll do the searching for you.

Before combining your super, consider the potential loss of insurance and other benefits that you may have with your existing fund. Also, think about where your future employer contributions will be paid.

Important: If you're not yet a member of Australian Retirement Trust please ensure you read and understand your *Duty to take reasonable care not to make a misrepresentation* located in the *Super Savings - Corporate Insurance guide*, or australianretirementtrust.com.au/duty

Please provide us with as much information as possible and ensure your form is signed and dated. *DENOTES MANDATORY FIELD.

Member number
if already a member

1 Personal details

Title	First name*	Middle name
<input type="text"/>	<input type="text"/>	<input type="text"/>
Last name*	Date of birth (DD/MM/YYYY)*	Gender*
<input type="text"/>	<input type="text"/>	<input type="radio"/> M <input type="radio"/> F
Street address / PO Box*		
<input type="text"/>		
Suburb/Town*	State*	Postcode*
<input type="text"/>	<input type="text"/>	<input type="text"/>
Home phone number	Daytime phone number*	
<input type="text"/>	<input type="text"/>	
Personal email address	Mobile phone number*	
<input type="text"/>	<input type="text"/>	

Note: Where we can we'll provide your documents, including statements and notices of changes to your account, electronically. We'll email or SMS you when information is ready to view in *Member Online*. If you would prefer information is posted to you, change your preferences in *Member Online*, the Australian Retirement Trust app, or by contacting us.

Residential street address (if the same as above leave blank)*	Suburb/Town*	State*	Postcode*
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Tax file number (TFN) details – Australian Retirement Trust can use your TFN to help you bring your super together.

My TFN

Look for other super for me

By ticking this box, you consent to Australian Retirement Trust using the Australian Taxation Office (ATO) SuperMatch service to use your TFN to search for any other super you may have. This super may be with other super funds or held with the ATO. If we find money with the ATO, you also consent to Australian Retirement Trust requesting the ATO transfer these amounts into your *Super Savings - Corporate account* where possible. If we find money with other super funds, you'll have the choice of whether you transfer this or not. To help keep track of your super, we'll also conduct an ongoing annual search on your behalf. If at any time you wish to revoke your consent, please contact Australian Retirement Trust on 13 11 84.

Turn over to learn how you can avoid extra tax by providing your TFN. If you don't provide your TFN, or the other fund is unable to match your details with the ATO, you may be asked for further documentation to verify your identity.

2 Do you have an existing Super Savings - Corporate account?

YES Continue to Section 3 NO Complete a *Membership application form*

If you have not already joined a *Super Savings - Corporate* plan through your employer, you should first complete a *Membership application form*, which can be found on your employer plan's microsite. If eligible you'll receive Standard cover as laid out in your *Super Savings - Corporate Insurance guide*. Refer to the *Super Savings - Corporate Insurance guide* on your employer plan's microsite for more information including eligibility, cost and how to change or cancel cover. Your balance will be invested in the Lifecycle Investment Strategy (default option). For more information or to choose from our wide range of investment options refer to the *Super Savings Investment guide*, available on your employer plan's microsite.

3 Have your details changed?

Your previous address (If your address held by your other super fund is different to your current address, please supply your previous address details below.)

Street address / PO Box	Suburb/Town	State	Postcode
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Have you been known by any other name? (e.g. maiden name)

Other/previous name?

If your name held by your other super fund is different to your name with Australian Retirement Trust you will need to change your name with your other fund before you submit this form.

[➔ Please continue over page](#)

4 Other super account(s) that you want to combine with Australian Retirement Trust's Super Savings - Corporate

Before you make a decision to combine your super, you should think about a few things. While combining your super into a single account in one fund may mean you pay less in fees and have less paperwork to deal with, it will also mean that any insurance cover you have in your old fund will stop. You should check whether you have insurance cover in that fund and consider whether you need that cover before making a decision to combine your super. You should also consider where your future employer contributions will be paid. You should also compare the other features of your old fund with Australian Retirement Trust before making a decision. Visit australianretirementtrust.com.au/compare

Do you have insurance cover with your other fund? You can transfer your cover to Australian Retirement Trust before you combine your super. Just complete a *Transfer of insurance cover* form, available on your employer plan's microsite. You should not cancel your existing cover until you have received confirmation that your transfer request has been accepted by Australian Retirement Trust.

Super fund name*	Member number*	Fund's Unique Superannuation Identifier or product name	Amount to transfer (tick one only)
			<input type="checkbox"/> Whole balance (default) <input type="checkbox"/> Partial amount of \$
			<input type="checkbox"/> Whole balance (default) <input type="checkbox"/> Partial amount of \$
			<input type="checkbox"/> Whole balance (default) <input type="checkbox"/> Partial amount of \$
			<input type="checkbox"/> Whole balance (default) <input type="checkbox"/> Partial amount of \$

5 Authorisation and declaration Please read the information below before signing

By signing this request form I am making the following statements to combine my super:

- I declare I have fully read this form and the information completed is true and correct.
- I am aware I may ask my superannuation provider for information about any fees or charges that may apply, about the effect on my insurance cover or any other information about the effect this transfer may have on my benefits, and do not require any further information.
- I discharge the Trustee of my previous superannuation

- fund from any further liability in respect to any amount once the benefit has been paid and transferred to Australian Retirement Trust.
- I approve the deduction of transfer fees (if any) by my previous superannuation fund from the benefit transferred.
- I understand Australian Retirement Trust may be required to deduct tax from any untaxed portion of the payment being transferred.
- I request any contributions received after payment of my benefit be transferred to Australian Retirement Trust.

- I consent to the information on this form being provided to my previous fund for the purposes of completing this transfer to Australian Retirement Trust.
- I authorise Australian Retirement Trust and the transferring fund(s) nominated above to arrange the total or partial balance transfer of my superannuation benefit to Australian Retirement Trust.
- I consent to my TFN being disclosed for the purpose of consolidating my accounts.
- I have considered where my employer super contributions (if any) are currently paid.

Important information

Your Privacy – Personal Information Collection Notice

The purpose for which Australian Retirement Trust is collecting the information on this form is to provide superannuation benefits and related services for you. This includes processing your application, managing your participation in Australian Retirement Trust and ensuring you receive your entitlements. If the information requested is not provided, Australian Retirement Trust may be unable to properly administer your benefits and notify you about your entitlements. Australian Retirement Trust will normally only use the information you provide on this form for these purposes.

Australian Retirement Trust will also use this information to notify you about Australian Retirement Trust and other products. Australian Retirement Trust does not normally disclose information about members to parties outside the Australian Retirement Trust group, except parties contracted to provide services to Australian Retirement Trust. This includes but is not limited to the Fund's administration service provider, insurer, auditors and legal advisers.

If you subsequently make a claim for a disablement benefit, the insurer will disclose information about you to medical practitioners and other experts for the purposes of assessing your claim, and may collect information about your disability from these people or from your employer.

Australian Retirement Trust also might be required by law to disclose information about you, for example to government bodies such as the Australian Taxation Office and we may disclose information to relevant overseas bodies in various countries, as described in our *Privacy Policy*.

Our *Privacy Policy* sets out how you can access information about your benefit and personal details, correct any information which is inaccurate or out-of-date and information on our privacy complaint process.

We are committed to respecting the privacy of personal information you give us. If you would like a copy of Australian Retirement Trust's Privacy Policy, visit australianretirementtrust.com.au/privacy or contact us.

Transfers from New Zealand

Australian Retirement Trust does not accept transfers from New Zealand KiwiSaver accounts or rollovers that contain a KiwiSaver component, from an Australian super fund.

Providing your Tax file number (TFN)

Under the *Superannuation Industry (Supervision) Act 1993*, your superannuation fund is authorised to collect, use and disclose your tax file number.

The trustee of your superannuation fund may disclose your tax file number to another superannuation provider, when your benefits are being transferred, unless you request the trustee of your superannuation fund in writing that your tax file number not be disclosed to any other superannuation provider.

Declining to quote your tax file number to the trustee of your superannuation fund is not an offence. However giving your tax file number to your superannuation fund will have the following advantages:

- your superannuation fund will be able to accept all permitted types of contributions to your account/s,
- other than the tax that may ordinarily apply, you will not pay more tax than you need to - this affects both contributions to your superannuation and benefit payments when you start drawing down your superannuation benefits, and
- it will make it much easier to find different superannuation accounts in your name so that you receive all your superannuation benefits when you retire.

Member to sign here*



Date (DD/MM/YYYY)*

- Please tick if you're signing on behalf of a member aged under 15 or have a Power of Attorney. Please provide a certified copy of the Power of Attorney documentation or Guardianship papers.

Parent/guardian name

Parent/guardian signature



- Please return the form to Australian Retirement Trust via australianretirementtrust.com.au/contact-us OR Reply Paid 2924 Brisbane Qld 4001

We are committed to respecting the privacy of personal information you give us. If you would like a copy of Australian Retirement Trust's Privacy Policy, visit australianretirementtrust.com.au/privacy or call 13 11 84.

Australian Retirement Trust Pty Ltd ABN 88 010 720 840 AFSL No. 228975 Trustee of the Australian Retirement Trust ABN 60 905 115 063