

# Super Savings - Corporate Product Disclosure Statement for Accumulation Account

Issued 1 July 2023

## Hunter Douglas Superannuation Plan

Hunter Douglas is not responsible for the preparation of this product disclosure statement. They are not providing advice or a recommendation in relation to this plan.

## Contents

1.	About Super Savings - Corporate accounts	2
2.	How super works	3
3.	Benefits of investing with a Super Savings - Corporate account	4
4.	Risks of super	5
5.	How we invest your money	5
6.	Fees and costs	8
7.	How super is taxed	10
8.	Insurance in your super	11
9.	How to open an account	13
10.	Additional information	14

# 1. About Super Savings - Corporate accounts

## About this Product Disclosure Statement

This Product Disclosure Statement for Accumulation Account (PDS) is a summary of significant information about our Super Savings – Corporate Accumulation account for the Hunter Douglas Superannuation Plan.

This PDS refers to important information in the guides that are available at [portal.australianretirementtrust.com.au/hunterdouglas](http://portal.australianretirementtrust.com.au/hunterdouglas). These guides and the web address listed each form part of this PDS:

- Super Savings Accumulation Guide
- Super Savings Investment Guide
- Super Savings – Corporate Insurance Guide
- [australianretirementtrust.com.au/fee-definitions](http://australianretirementtrust.com.au/fee-definitions)

Before making a decision to acquire or continue to hold a Super Savings – Corporate Accumulation account, please read the important information in this PDS and the guides.

This PDS and all Super Savings products are issued by Australian Retirement Trust Pty Ltd (ABN 88 010 720 840, AFSL No. 228975) (Trustee) as trustee for Australian Retirement Trust (ABN 60 905 115 063) (Fund). Any reference to 'we', 'us', or 'our' in this PDS is a reference to the Trustee. You can call us to request a copy of this document, free of charge.

### Other important information

This PDS is intended only for people receiving it in Australia. Applications from outside Australia may not be accepted.

Product dashboards and additional information about Super Savings products are available at [australianretirementtrust.com.au/dashboard](http://australianretirementtrust.com.au/dashboard)

Information about Australian Retirement Trust's executive remuneration and other prescribed information is at [australianretirementtrust.com.au/prescribed-information](http://australianretirementtrust.com.au/prescribed-information)

Target market determinations that describe who we design our financial products for are available at [australianretirementtrust.com.au/tmd](http://australianretirementtrust.com.au/tmd)

The Trust Deed that contains the governing rules of the Fund and your membership is available at [australianretirementtrust.com.au/prescribed-information](http://australianretirementtrust.com.au/prescribed-information). Super Savings accounts are products in the Public Offer Division of the Fund.

Links to third party websites are provided for your convenience only. We do not endorse, and are not responsible for, any third party website content.

### Financial Services Guide

Our Financial Services Guide contains information about the financial services we provide. It's designed to help you decide whether to use any of our financial services and is available at [australianretirementtrust.com.au/fsg](http://australianretirementtrust.com.au/fsg) or you can contact us for a copy.

### General advice warning

This document contains general information only and doesn't take into account your personal objectives, financial situation or needs. You should seek professional financial advice tailored to your personal circumstances.

**Important:** There may be changes from time to time to information in the PDS, including any of the guides. Where those changes are not materially adverse, we will publish the updated information on our website [portal.australianretirementtrust.com.au/hunterdouglas](http://portal.australianretirementtrust.com.au/hunterdouglas) or you can call us on **13 11 84**. We will also send you a paper or electronic copy of the updated information on request, free of charge.

## Australian Retirement Trust is one of Australia's largest super funds.

Over 2 million account holders trust us to take care of their retirement savings. We're here to help our members retire well with confidence.

All Australians can apply to join Australian Retirement Trust. Find out more about us at [australianretirementtrust.com.au](http://australianretirementtrust.com.au)

### We can help manage your super for your lifetime

This PDS covers our Super Savings – Corporate Accumulation account. For information about our retirement solutions and before making a decision to acquire or continue to hold a Super Savings retirement product, please see our Product Disclosure Statement for Income Account and Lifetime Pension available at [australianretirementtrust.com.au/pds](http://australianretirementtrust.com.au/pds) and Target Market Determinations at [australianretirementtrust.com.au/tmd](http://australianretirementtrust.com.au/tmd)

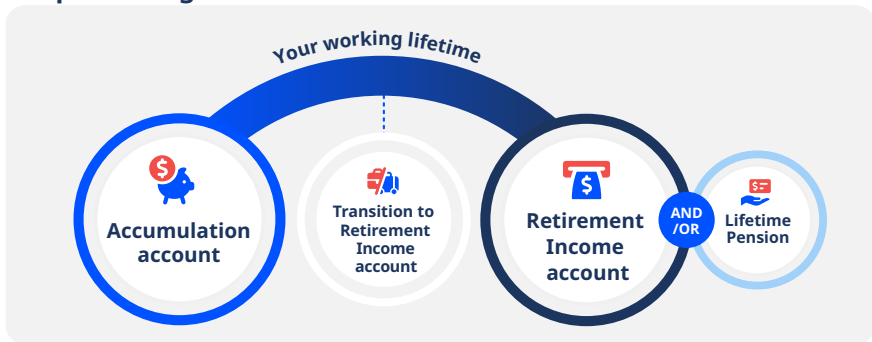
When you open an Accumulation account and don't make an investment choice, we'll invest your super in our MySuper investment option, the Lifecycle Investment Strategy.

If you want to take more active control over your investments, you can choose from our range of investment options including diversified (multi-asset class) and single asset class options and a variety of investment styles to suit your needs.

### Affordable and flexible insurance arrangements

Your insurance is specific to your employer's plan and you'll receive the benefits of group premium rates.

### How Super Savings accounts work



## 2. How super works

### Superannuation

Super is designed to help you save money during your working life to spend when you retire. Some of the savings are compulsory. The Australian Government also provides tax savings to make super a tax-effective way to save for your retirement. Earning long-term returns by investing those savings can help you grow your money.

## Put money into your super

Most people can choose which super fund their employer pays their super into. Find out more by checking with your employer.

Contributions to super can include Superannuation Guarantee (SG) contributions by your employer, voluntary contributions paid by you, spouse contributions and government co-contributions. Legislation imposes caps (or limits) on the amount you can contribute. If you go above the caps, additional tax may apply.

## Then, turn your super into income

There are limitations on withdrawing your super. You can generally access your super when you stop working and reach your preservation age. If you were born on or before 30 June 1964, you have already reached your preservation age. If you were born after that date, your preservation age is 60. You may be able to make withdrawals or start an Income account sooner in some circumstances.

Once you can access your super, you can use this money to apply for a Lifetime Pension and/or a Retirement Income account. Or, if you're between your preservation age and 65 and want to ease into retirement, you can use a Transition to Retirement Income account. Please see our Product Disclosure Statement for Income Account and Lifetime Pension.

Alternatively, you can request your superannuation be paid as a lump sum.

**Note:** You should read the important information about how super works before making a decision. Go to [portal.australianretirementtrust.com.au/hunterdouglas](http://portal.australianretirementtrust.com.au/hunterdouglas) to see our Accumulation Guide. The material relating to how super works may change between the time when you read this Statement and the day when you acquire the product.

## 3. Benefits of investing with a Super Savings - Corporate account

Your Super Savings accounts can provide for your super needs across your lifetime.

When you have an account with us you can enjoy our focus on:

- low fees
- strong long-term investment returns
- outstanding services.

With your Accumulation account, you have access to insurance through your super for when life doesn't go to plan.

You can choose from our range of investment options to suit your needs.

And we make it easy to manage your super through:

- 24/7 access to your account via our member portal and app
- access to financial advice from a qualified financial adviser about your super account
- tools and calculators on our website
- newsletters, seminars, webcasts and podcasts.

### Special arrangements

Hunter Douglas has established and supports this specialised super plan for you. You can also stay with us when you leave your employer. Ask your new employer to contribute to your Super Savings account (your fees, insurance cover and premiums may change). The details of your plan are available online at [portal.australianretirementtrust.com.au/hunterdouglas](http://portal.australianretirementtrust.com.au/hunterdouglas)

## Plus a bonus when you retire

You could be eligible for the Retirement Bonus we currently pay when you open a Retirement Income account and/or Lifetime Pension if you've been a member for a year or more and have all or part of your super invested with us. Find out about our Retirement Bonus, including eligibility, in our Product Disclosure Statement for Income Account and Lifetime Pension at [australianretirementtrust.com.au/pds](http://australianretirementtrust.com.au/pds)

**Note:** You should read the important information about benefits and features before making a decision. Go to [portal.australianretirementtrust.com.au/hunterdouglas](http://portal.australianretirementtrust.com.au/hunterdouglas) to see our Accumulation Guide. The material relating to benefits and features may change between the time when you read this Statement and the day when you acquire the product.

## 4. Risks of super

There's risk to all investments. Different strategies may carry different levels of risk, depending on the assets that make up the strategy. The risk may also depend on how long you invest for. Assets with the highest long-term returns may also carry the highest level of short-term risk.

Some risks of investing in super:

- The value of your investments will vary over time.
- Your investment returns will vary, and future returns may be different to past returns.

- Returns on your investments are not guaranteed and you may lose some money.
- The laws affecting your super may change in the future.
- The amount of your super savings (including contributions and returns) may not be enough to adequately provide for the retirement you want or be enough to last your remaining lifetime.

These general super risks apply to your Super Savings – Corporate Accumulation account. There are also risks associated with insurance in your account. More details about these and other risks of investing in our Accumulation account are described in our Accumulation Guide. Your level of risk will depend on factors such as your age, investment timeframe, the value and form of other investments you have outside of super. It also depends on your tolerance for risk.

We show you investment risk for our investment options by using the standard risk measure (SRM). The SRM is a guide to the likely number of negative annual returns you can expect over any 20-year period. We show you the SRM for our MySuper investment option in Section 5. Please see our Investment Guide for more information on the SRM and the SRM for each of our other investment options.

**Note:** You should read the important information about the significant risks of super before making a decision. Go to [portal.australianretirementtrust.com.au/hunterdouglas](http://portal.australianretirementtrust.com.au/hunterdouglas) to see our Accumulation Guide. The material relating to the significant risks of super may change between the time when you read this Statement and the day when you acquire the product.

## 5. How we invest your money

### If you don't make an investment choice

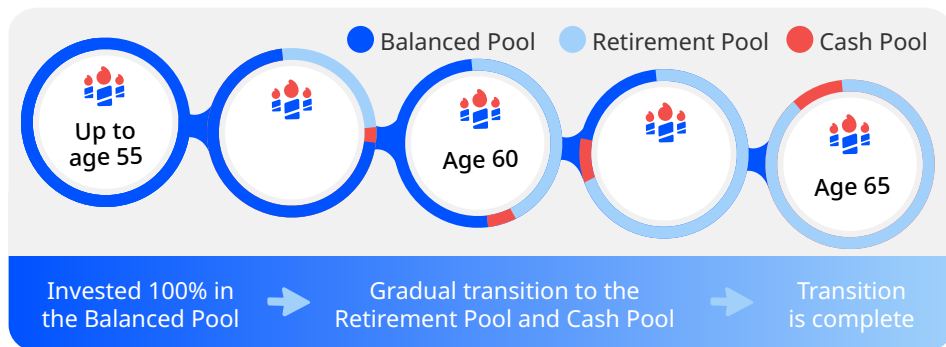
When you open a Super Savings – Corporate Accumulation account, if you don't make a choice about where to invest your money, we'll invest your super in our MySuper investment option, the Lifecycle Investment Strategy.

### Lifecycle Investment Strategy

This is our default investment option for the Super Savings – Corporate Accumulation account.

We designed it for if you want an option that aims to generate wealth over the long term and gradually transitions to lower-risk investments as you approach age 65 without you needing to change investment options. We invest your money progressively in three investment pools. Firstly, the Balanced Pool until age 55. After age 55, we transition your investment to the Retirement Pool and the Cash Pool.

The diagram below shows how your exposure to the investment pools changes with age. It does not represent the actual amounts invested in each pool at each age. You can see your investment allocation between the three pools at any time in [Member Online](#) or the Australian Retirement Trust App at [australianretirementtrust.com.au/app](http://australianretirementtrust.com.au/app) when you're a member.



For full details on how the Lifecycle Investment Strategy works and investment risks, read our Investment Guide available at [portal.australianretirementtrust.com.au/hunterdouglass](http://portal.australianretirementtrust.com.au/hunterdouglass)

	Balanced Pool	Retirement Pool	Cash Pool
<b>Minimum suggested timeframe: 5 years</b>			
<b>Investment objectives</b>	CPI + 3.5% p.a. (over 10-year periods) <sup>1,2</sup>	CPI + 2.5% p.a. (over 10-year periods) <sup>1,2</sup>	Match or exceed Performance benchmark <sup>1,3,4</sup>
<b>Expected number of years of negative returns over any 20-year period</b>	4 to less than 6	3 to less than 4	Less than 0.5
<b>Risk label</b>	High	Medium to high	Very low
<b>Risk band</b>	6	5	1
<b>Strategic asset allocation in pool (%)</b>	Australian shares 24.00 International shares 30.00 Private Equity 6.50 Property 8.50 Infrastructure 10.50 Fixed Income 18.50 Alternative Strategies 0.00 Cash 2.00	Australian shares 17.00 International shares 18.25 Private Equity 5.50 Property 8.00 Infrastructure 10.50 Fixed Income 33.75 Alternative Strategies 0.00 Cash 7.00	Cash 100.00 If you are invested in this Pool, Australian Retirement Trust will invest 90% of your investment in the Pool into interest bearing accounts with authorised deposit-taking institutions (ADIs). <sup>5</sup>

1 Investment objectives are set by the Trustee for monitoring our ongoing investment performance. This objective may differ from the prescribed return target disclosed on our MySuper Product Dashboard which is calculated using a different methodology. 2 After investment fees and costs, transaction costs and investment taxes. 3 Before investment tax but after investment fees and costs and transaction costs. 4 Performance benchmark: Bloomberg AusBond Bank Bill Index. 5 40% will be invested with the National Australia Bank Limited (NAB) (ABN 12 004 044 937), 40% with the Commonwealth Bank of Australia (CBA) (ABN 48 123 123 124), and 10% will be invested with the Members Equity Bank Limited (ME) (ABN 56 070 887 679). Maintaining a specific allocation requires regular rebalancing and the actual allocation will vary between rebalancing dates.

## Or, if you want to make an investment choice

For more active control over your investments, select from our range of diversified (multi-asset) and single asset class options. We offer actively managed options and index options.

### Our range of investment options

#### Diversified options

##### Actively managed

- Growth
- Balanced
- Socially Conscious
- Diversified Alternatives
- Retirement
- Conservative

##### Index

- Balanced – Index

#### Single asset class options

##### Actively managed

- Shares
- Australian Shares
- Property
- Diversified Bonds
- Cash

##### Index

- Australian Shares – Index
- International Shares – Index (hedged)
- International Shares – Index (unhedged)
- Emerging Markets Shares
- Australian Property – Index
- Diversified Bonds – Index

## If you want to change your investments

You can easily change your investment option/s. Go to **Member Online** or our app.

**Important:** When choosing how to invest your super, you must consider the likely investment returns, the risk and your investment timeframe.

## Changes to the investment options we offer

We may add to, close, or change our investment options from time to time. We will notify you of any significant change.

## Sustainable investments

We believe integrating environmental, social, and governance (ESG) factors into our investment processes helps us make better long-term decisions for our members' retirement outcomes. We invest and manage our investments according to our Sustainable Investment and Climate Change policies. This includes a target of a net zero carbon emissions investment portfolio by 2050. Find out more about our approach in our Investment Guide at [portal.australianretirementtrust.com.au/hunterdouglas](https://portal.australianretirementtrust.com.au/hunterdouglas)

**Note:** You should read the important information about investments before making a decision. Go to [portal.australianretirementtrust.com.au/hunterdouglas](https://portal.australianretirementtrust.com.au/hunterdouglas) to see our Investment Guide. The material relating to investments may change between the time when you read this Statement and the day when you acquire the product.

## 6. Fees and costs

### DID YOU KNOW?

Small differences in both investment performance and fees and costs can have a substantial impact on your long-term returns. For example, total annual fees and costs of 2% of your account balance rather than 1% could reduce your final return by up to 20% over a 30-year period (for example, reduce it from \$100,000 to \$80,000). You should consider whether features such as superior investment performance or the provision of better member services justify higher fees and costs. You or your employer, as applicable, may be able to negotiate to pay lower fees. Ask the fund or your financial adviser.

### TO FIND OUT MORE

If you would like to find out more or see the impact of the fees based on your own circumstances, the **Australian Securities and Investments Commission (ASIC)** Moneysmart website ([www.moneysmart.gov.au](http://www.moneysmart.gov.au)) has a superannuation calculator to help you check out different fee options.

**Note:** Please note that we do not negotiate fees and costs with members. You can use the superannuation calculator to calculate the effect of fees and costs on account balances.

### Fees and other costs

The following table shows the fees and costs that apply to the default investment option for the Super Savings – Corporate Accumulation account. You can use this fees and costs information to compare costs between different superannuation products. Fees and other costs may be deducted from your account, from the returns on your investment, or from assets of Australian Retirement Trust as a whole.

You can find fees and other costs for each Super Savings – Corporate Accumulation account investment option in our Accumulation Guide.

### Fees and costs summary

#### Super Savings - Corporate Accumulation account - Lifecycle Investment Strategy

Type of fee or cost	Amount	How and when paid
<b>Ongoing annual fees and costs<sup>1</sup></b>		
<i>Administration fees and costs</i>	\$1.20 per week, plus 0.08% p.a. on the first \$800,000 of your account balance.  Plus 0.07% p.a.	We generally deduct the dollar administration fee of \$1.20 weekly from your account balance in arrears. It's not pro-rated for partial weeks.  The percentage fee of 0.08% p.a. on the first \$800,000 of your account balance is calculated and accrued on a daily basis and generally deducted weekly from your account in arrears. It is pro-rated for partial weeks.  When the administration costs exceed member administration fees collected these costs are met from our general reserve, not from your account balance or investment returns. We estimated this amount as 0.07% for the year ending 30 June 2023.
<i>Investment fees and costs<sup>2,3</sup></i>	0.54% to 0.59% p.a. of your account balance.	Percentage fees are calculated on a daily basis and are deducted from investment returns before we declare the unit price on working days.
<i>Transaction costs<sup>3</sup></i>	0.19% to 0.21% p.a. of your account balance.	



## Member activity related fees and costs

*Buy-sell spread* Nil

*Switching fee* Nil

*Other fees and costs<sup>4</sup>* Other fees and costs may be deducted from your account, such as advice fees for personal advice and insurance fees. See 'Additional explanation of fees and costs' in our Accumulation Guide for details. For insurance fees refer to the Super Savings - Corporate Insurance Guide.

1 If your account balance for a product offered by the superannuation entity is less than \$6,000 at the end of the entity's income year, certain fees and costs charged to you in relation to administration and investment are capped at 3% of the account balance. Any amount charged in excess of that cap must be refunded. 2 Investment fees and costs include an amount of 0.23% p.a. for performance fees for the Balanced Pool, and 0.22% p.a. for performance fees for the Retirement Pool. The calculation basis for this amount is set out under 'Additional explanation of fees and costs'. 3 Your investments in our Lifecycle Investment Strategy pools vary depending on your age and your investment fees and costs and transaction costs vary accordingly, so we show you the range. The estimated investment fees and costs of 0.54% p.a. and transaction costs of 0.19% p.a. for the Lifecycle Investment Strategy are based on an investment allocation of 90% Retirement Pool and 10% Cash Pool. The investment fees and costs and transaction costs are estimates only. We explain the calculation basis for investment fees and costs and transaction costs in the Fees and costs section of our Accumulation Guide. 4 Refer to 'Additional explanation of fees and costs' in our Accumulation Guide.

## Example of annual fees and costs for superannuation products

This table gives an example of how the ongoing annual fees and costs for the Lifecycle Investment Strategy – Balanced Pool for this superannuation product can affect your superannuation investment over a 1-year period. You should use this table to compare this superannuation product with other superannuation products.

Example– Lifecycle Investment Strategy 100% in Balanced Pool		BALANCE OF \$50,000
Administration fees and costs	<b>\$1.20</b> p.w. plus <b>0.15%</b> p.a. <sup>1</sup> of your account balance	For every \$50,000 you have in the superannuation product you will be charged or have deducted from your investment <b>\$75</b> in administration fees and costs, plus <b>\$62.40</b> regardless of your balance.
<b>PLUS</b> Investment fees and costs	<b>0.59%</b> p.a.	<b>And</b> , you will be charged or have deducted from your investment <b>\$295</b> in investment fees and costs.
<b>PLUS</b> Transaction costs	<b>0.21%</b> p.a.	<b>And</b> , you will be charged or have deducted from your investment <b>\$105</b> in transaction costs.
<b>EQUALS</b> Cost of product		If your balance was \$50,000 at the beginning of the year, then for that year you will be charged fees and costs of <b>\$537.40</b> for the superannuation product.

**Note:** \*Additional fees may apply. If you have insurance, premiums will apply. The above table showing an example of annual fees and costs for our MySuper option is illustrative only and based on the assumptions listed. The actual amount of fees and costs can vary depending on your investment option and other factors.

1 A portion of the administration fees and costs are paid from the fund's reserves, being 0.07%, which for a \$50,000 balance is \$35 of fees that will therefore not be deducted from your account. Please see 'Additional explanation of fees and costs' in our Accumulation Guide for more information.

## Additional explanation of fees and costs

**Changes to fees and costs:** The Trustee can change the fees and costs that you may be charged without your consent. We'll inform you at least 30 days before we increase (or introduce new) fees that we charge directly. Prior notice is not required where an increase reflects an increase in costs. Your administration fees may also change if you leave your employer.

**Low balance fee cap:** If your account balance at the end of a financial year is less than \$6,000, certain administration and investment fees and costs are capped at 3% of the account balance and you'll be refunded any amount you pay over this cap. If you have multiple Super Savings accounts, your eligibility for a low balance fee cap refund is determined on your total balance across all Super Savings accounts you hold.

**Intra-fund advice fees:** We provide access to simple phone-based advice about your Super Savings account. The administration fees and costs include the costs of providing this advice. For more information about advice, go to [australianretirementtrust.com.au/advice](https://australianretirementtrust.com.au/advice)

**Important:** We will not deduct advice fees for personal financial product advice provided by your financial adviser about your Australian Retirement Trust account unless you've consented for advice fees to be paid to your financial adviser and our requirements are satisfied. Your financial adviser will explain their advice fee structure to you in their statement of advice.

**Estimated fees and costs:** The investment fees and costs and transaction costs shown in the fees and costs table on page 8 are based on actuals and estimates for those fees and costs for the year ended 30 June 2023, including a five-year average for investment performance fees. The actual amount you'll be charged in the financial year will depend on the actual fees and costs incurred by the Trustee in managing the investment option.

**Note:** You should read the important information about fees and costs before making a decision. Go to [portal.australianretirementtrust.com.au/hunterdouglas](https://portal.australianretirementtrust.com.au/hunterdouglas) to see our Accumulation Guide and [australianretirementtrust.com.au/fee-definitions](https://australianretirementtrust.com.au/fee-definitions) to see our Fees and costs definitions web page. The material relating to fees and costs may change between the time when you read this Statement and the day when you acquire the product.

## 7. How super is taxed

Super can be a tax-effective way of saving for your retirement as it's generally taxed at a lower rate than most other investments. The tax you pay depends on your age, your account type, account balance and the amount and type of contributions you make to your account.

### How tax is paid

Tax on contributions (money in) and withdrawals (money out) is paid directly from your account or from the withdrawal itself.

**Important:** You should provide your Tax File Number (TFN) when you open an account with us. You do not have to provide your TFN, but if you don't, you may not be able to make some types of contributions. In some cases, you may have to pay additional tax.

**Tax on contributions:** If we have your TFN, the following tax rules apply (subject to satisfying the relevant contribution caps):

- Employer contributions, salary sacrifice and personal contributions you're claiming a tax deduction for are generally taxed at up to 15% of the contribution. If your income plus concessional contributions is more than \$250,000 per year, additional tax may apply.
- Contributions from after-tax sources are generally tax-free.

**Important:** Contribution caps apply to your super. It is important to be aware that there are tax consequences if you exceed the caps. Any fees or insurance premiums paid by your employer count towards the concessional contributions cap.

**Tax on investment earnings:** Tax on investment earnings in a Super Savings – Corporate Accumulation account is generally up to 15%.

**Tax on withdrawals and income payments:** If you're aged 60 or older, lump sum withdrawals and income payments are usually tax-free. If you're under age 60, you may need to pay tax on the taxable component of your super. But, if you have reached your preservation age, you may be eligible for a tax offset. This means tax doesn't apply on lump sums up to the low rate cap. The low rate cap is \$235,000 for the 2023-24 financial year. A 15% tax offset may apply to income payments.

**Note:** You should read the important information about how super is taxed before making a decision. Go to [portal.australianretirementtrust.com.au/hunterdouglas](https://portal.australianretirementtrust.com.au/hunterdouglas) to see our Accumulation Guide. The material relating to how super is taxed may change between the time when you read this Statement and the day when you acquire the product.

## 8. Insurance in your super

Insurance is important for everyone to consider, no matter what stage of life you're at.

The Hunter Douglas Superannuation Plan provides Standard Death and Total & Permanent Disability cover to eligible employees. You can also apply for Additional cover to suit your needs.

**Death cover** - provides a lump sum benefit if you die or suffer a 'terminal illness'.

**Total & Permanent Disability cover** - provides a lump sum payment to you should you suffer an injury or illness that permanently prevents you from working to retirement age.

Your Standard cover will normally automatically start from the date you attain age 25 and your Accumulation account balance reaches \$6,000. If you'd like Standard cover before you're 25 or reach an account balance of \$6,000, please select the Opt in for insurance cover option in Member Online at [australianretirementtrust.com.au/memberonline](https://australianretirementtrust.com.au/memberonline)

If you opt in to Standard cover within 120 days of joining your employer, you can do so without additional conditions applying. Standard cover will normally start on the date your opt in request is received.

Other eligibility criteria apply. For more information on when cover starts or opting in for insurance cover, please see the Super Savings – Corporate Insurance Guide.

We will confirm your cover in your welcome booklet and each year in your annual statement. To confirm your cover amount at any time just visit [australianretirementtrust.com.au/memberonline](https://australianretirementtrust.com.au/memberonline)

### Permanent employees - How much Standard cover do I get?

Standard Death and Total & Permanent Disability cover is linked to your 'salary' and age.

It is calculated as follows:

$17.5\% \times \text{Salary} \times \text{Years of Future Membership (to age 65)}$

Standard Death and Total & Permanent Disability (TPD) cover stops at age 65.

You may select a higher or lower level of Standard Death and Total & Permanent Disability cover on your Membership Application form. Note that if you select a higher level of cover you must return your Membership Application form within 120 days of starting with your employer, or evidence of health will be required.

Your employer advises us of your 'salary' when you join and on each 1 July thereafter, unless we advise you otherwise. Refer to the Definitions section in your Super Savings – Corporate Insurance Guide for your 'salary' definition. 'Years of future membership' is also calculated when you join and

on each 1 July thereafter, unless we advise you otherwise.

## What is the cost of Standard cover?

There are costs to provide insurance cover which are covered by charging premiums. The cost of your Standard cover depends on your age, gender and the amount of insurance. The following table shows the annual premium for each \$10,000 of Standard Death and Total & Permanent Disability cover at various ages.

The same Death and Total & Permanent Disability premium rates apply for permanent and casual employees.

Age last birthday <sup>1</sup>	Death and TPD <sup>2</sup> Annual Premium (\$ per \$10,000 cover)	
	Male	Female
15	4.29	1.58
20	6.57	2.14
25	7.14	2.00
30	6.71	3.14
35	7.57	4.99
40	11.57	8.43
45	17.85	14.85
50	31.56	23.56
55	59.40	38.70
60	107.81	71.54

1. As all ages are not listed, refer to your Super Savings - Corporate Insurance Guide for full details. 2. TPD means Total & Permanent Disability

## Casual Employees - How much Standard cover do I get?

Eligible casual employees will receive \$50,000 of Standard Death and Total & Permanent Disability (TPD) cover provided on a fixed cover basis.

From age 61 your TPD cover reduces annually by 10% of your insured benefit at age 60. Standard cover stops at age 65.

## How are premiums for Standard cover paid?

Premiums for Death and Total & Permanent Disability cover are calculated weekly and normally deducted from your super account each month in arrears. Premiums for partial weeks are not pro-rated.

## What terms and conditions apply?

If you are eligible for Standard cover, you will generally not need to provide evidence of health unless your Standard cover is calculated based on your 'salary' and would be higher than any automatic acceptance limit (AAL) that applies to your Plan.

In all other circumstances, the Insurer will assess applications for insurance cover. You may need to provide evidence of health.

Read the Super Savings – Corporate Insurance Guide, available at [portal.australianretirementtrust.com.au/hunterdouglas](http://portal.australianretirementtrust.com.au/hunterdouglas) for important information on eligibility conditions, when cover starts, and any AAL that may apply.

## What if I'm not eligible for Standard cover, or want more cover?

If you're not eligible for Standard cover or simply want insurance above the level provided by Standard cover, you may apply for Additional cover up to the maximum allowed by the Insurer. You can apply for Additional cover online at [portal.australianretirementtrust.com.au/hunterdouglas](http://portal.australianretirementtrust.com.au/hunterdouglas) by selecting the Insurance - Apply today tab.

You may also be eligible to transfer any existing Death and/or Total & Permanent Disability cover you have into your Super Savings - Corporate account.

Check your Super Savings - Corporate Insurance Guide for details, available at [portal.australianretirementtrust.com.au/hunterdouglas](http://portal.australianretirementtrust.com.au/hunterdouglas)

## Can I reduce or cancel my Insurance cover?

You can reduce or cancel insurance cover at any time by contacting us. You can also cancel insurance cover via **Member Online**. Reducing or cancelling your cover will take effect from the date your instruction is received.

**Warning: If you do not decline or cancel your Standard cover, the cost of this cover will be deducted from your super account.**

Insurance cover is provided through a group life policy issued by AIA Australia Limited ABN 79 004 837 861, AFSL No. 230043 to the Trustee of Australian Retirement Trust. In the event of a dispute the policy overrides the information in this Statement.

### AIA Australia Privacy

By acquiring a Super Savings account in Australian Retirement Trust, or otherwise interacting or continuing your relationship with AIA Australia directly or via a representative or intermediary, you confirm that you agree and consent to the collection, use (including holding and storage), disclosure and handling of personal and sensitive information in the manner described in the AIA Australia Group Privacy Policy on AIA Australia's website [aia.com.au/en/privacy-policy](http://aia.com.au/en/privacy-policy) as updated from time to time.

### Additional information about insurance cover

Your Super Savings - Corporate Insurance Guide contains more information about:

- who is not eligible for Standard cover and when cover starts
- the levels, types and costs of insurance cover
- eligibility for and cancellation of cover and conditions and exclusions that may apply.

**Warning: Some of this information may affect your entitlement to insurance cover. You should read this information before deciding whether the insurance is appropriate for you.**

If you are not eligible for Standard cover or want more cover, your Super Savings – Corporate Insurance Guide contains the information about Additional cover.

You should read the important information about Insurance in your super before making a decision. Go to **portal**. [australianretirementtrust.com.au/hunterdouglas](http://australianretirementtrust.com.au/hunterdouglas) to get your Super Savings - Corporate Insurance Guide. The material relating to Insurance in your super may change between the time when you read this statement and the day when you acquire the product.

## 9. How to open an account

Your employer, Hunter Douglas, has chosen us to provide a specialised super plan for you. When you join the plan you'll become a member of Australian Retirement Trust.

### Opening a Super Savings – Corporate Accumulation account is easy

Complete the Membership Application form in the back of this PDS and give it to your employer. You become a Super Savings member when we accept your application to join.

## Concerns and complaints

If you have a complaint in relation to any Australian Retirement Trust entity, including about any financial products or services we've provided, we want to know about it as soon as possible.

### Contact us

Here's how you can lodge a complaint about a product with us. Please mark letters or emails 'Notice of enquiry' or 'Complaint'.

**Phone:** 13 11 84

### Mail:

Australian Retirement Trust

The Complaints Manager

GPO Box 2924

Brisbane QLD 4001

**Email:** [australianretirementtrust.com.au/contact-us](mailto:australianretirementtrust.com.au/contact-us)

**In person:** Please see our address in our Complaints Handling Guide at [australianretirementtrust.com.au/complaint](https://australianretirementtrust.com.au/complaint)

### Contact the Australian Financial Complaints Authority

If you're unhappy about the outcome of your complaint or believe an issue has not been resolved, you can lodge a complaint with the Australian Financial Complaints Authority (AFCA).

AFCA provides fair and independent complaint resolution for financial services. Their service is free to use. Here's how you can contact AFCA.

**Phone:** 1800 931 678 (free call)

**Post:** Australian Financial Complaints Authority

GPO Box 3 Melbourne VIC 3001

**Email:** [info@afca.org.au](mailto:info@afca.org.au)

**Website:** [afca.org.au](https://afca.org.au)

## 10. Additional information

### Privacy

We respect the privacy of the information you give us.

**Note:** You should read the important information about privacy before making a decision. Go to [portal. \[australianretirementtrust.com.au/hunterdouglas\]\(https://australianretirementtrust.com.au/hunterdouglas\)](https://australianretirementtrust.com.au/hunterdouglas) to see our Accumulation Guide. The material relating to privacy may change between the time when you read this Statement and the day when you acquire the product.

### What happens when you change employer?

Your membership will be transferred to a Super Savings Accumulation account. You will no longer be part of the employer plan and any discount to fees will be removed.

- Your investment choice(s) will remain unchanged
- Your beneficiary(s) will remain unchanged
- Any insured Death and TPD benefit will continue (unless you instruct us otherwise), subject to the conditions outlined in the Super Savings Insurance Guide. The premium and basis for cover may alter,
- Your fees may change, visit [australianretirementtrust.com.au/pds](https://australianretirementtrust.com.au/pds) to obtain a copy of the Super Savings PDS,
- You can ask your new employer to pay your contributions to your Super Savings account.

It is important to refer to this PDS and your Super Savings - Corporate Insurance Guide and compare it to the Super Savings PDS to understand how this may change your insurance cover and fees and costs.

## **What happens when your employer's Corporate participation ceases?**

We will let you know at least 30 days beforehand if your employer's Corporate participation is ceasing, and we will advise you of any changes to your administration fees, your insurance cover basis and your insurance premiums at that time. Your account will become a Super Savings account unless you are advised otherwise.

### **Get advice from the start**

Speak to your financial adviser. If you don't have your own personal financial adviser and you need advice about your Super Savings account, we also have qualified financial advisers<sup>1</sup> who can help you over the phone with simple advice about your Super Savings account. We include this service with your membership.

<sup>1</sup> Employees in the Australian Retirement Trust group provide advice to members and employers as representatives of Sunsuper Financial Services Pty Ltd (ABN 50 087 154 818 AFSL No. 227867) (SFS), wholly owned by Australian Retirement Trust. SFS is a separate legal entity responsible for the financial services it provides. Eligibility conditions apply. Refer to the Financial Services Guide at [australianretirementtrust.com.au/fsg](http://australianretirementtrust.com.au/fsg) for more information.



# Australian Retirement Trust



**13 11 84** (+61 7 3333 7400 when overseas)



**GPO Box 2924 Brisbane QLD 4001**



**[australianretirementtrust.com.au](https://australianretirementtrust.com.au)**

**Need assistance?** Call our translation service on **13 14 50** and say one of the following languages at the prompt: **Italian, Chinese, Vietnamese, Korean, or Arabic.**

Australian Retirement Trust Pty Ltd  
ABN 88 010 720 840  
AFSL No. 228975

Australian Retirement Trust  
ABN 60 905 115 063  
Unique Super Identifier (USI) 60 905 115 063 003  
MySuper authorisation 60 905 115 063 256

Preparation date: 8 August 2023

C59336 (07/23)



# Hunter Douglas Superannuation Plan Membership Application

**This plan is for employees of Hunter Douglas**

**Important:** Before completing this form please ensure you read and understand your Duty to Take Reasonable Care Not to Make a Misrepresentation located at [australianretirementtrust.com.au/duty](http://australianretirementtrust.com.au/duty) and in your Super Savings – Corporate Insurance Guide.

Please provide us with as much information as possible. Please tick boxes where appropriate. Use **BLOCK** letters and black or blue ink when completing this form and ensure it is signed and dated. **\*DENOTES MANDATORY FIELD.**

To access other information about your plan online, visit [portal.australianretirementtrust.com.au/hunterdouglas](http://portal.australianretirementtrust.com.au/hunterdouglas)

**Member number**

if already a member

**Office use only**

C59336

## 1 Personal details

Title	First name*	Middle name
<input type="text"/>	<input type="text"/>	<input type="text"/>
Last name*	Date of birth (DD/MM/YYYY)*	Gender*
<input type="text"/>	<input type="text"/>	<input type="button" value="M"/> <input type="button" value="F"/>
Street address / PO Box*		
<input type="text"/>		
Suburb / Town*	State*	Postcode*
<input type="text"/>	<input type="text"/>	<input type="text"/>
Home phone number	Daytime phone number*	
<input type="text"/>	<input type="text"/>	
Personal email address	Mobile phone number*	
<input type="text"/>	<input type="text"/>	

**Note:** Where we can, we'll provide your documents, including statements and notices of changes to your account, electronically. We'll email or SMS you when information is ready to view in [Member Online](#). If you would prefer information is posted to you, change your preferences in [Member Online](#), the [Australian Retirement Trust app](#) or by contacting us.

**Tax file number (TFN) details** – Australian Retirement Trust can use your TFN to help you bring your super together. Read the information about Providing your TFN on the last page.

My TFN

**Look for other super for me**

By ticking this box, you consent to Australian Retirement Trust using the Australian Taxation Office (ATO) SuperMatch service to use your TFN to search for any other super you may have. This super may be with other super funds or held with the ATO. If we find money with the ATO, you also consent to Australian Retirement Trust requesting the ATO transfer these amounts into your Australian Retirement Trust account where possible. If we find money with other super funds, you'll have the choice of whether you transfer this or not. To help keep track of your super, we'll also conduct an ongoing annual search on your behalf. If at any time you wish to revoke your consent, please contact Australian Retirement Trust on **13 11 84**.

## 2 Preferred beneficiaries

You can make a binding death benefit nomination by completing a Binding Death Benefit Nomination form instead of the section below. A valid binding nomination is a legal instrument that 'binds' the Trustee of Australian Retirement Trust to pay your death benefit to your nominated beneficiaries in most cases. For more information or if you would like a Binding Death Benefit Nomination form visit [australianretirementtrust.com.au/beneficiary](http://australianretirementtrust.com.au/beneficiary). Refer to the Super Savings Accumulation Guide for details.

You can add or change your preferred beneficiary nomination at any time using [Member Online](#) or the [Australian Retirement Trust app](#).

I nominate the people below as my preferred beneficiaries for the payment of my death benefit from my Accumulation account. I understand my preferred nomination will be used by Australian Retirement Trust as a guide only and that Australian Retirement Trust is not bound by my nomination when exercising its absolute discretion to pay my death benefit.

Given names	Surname	Date of birth	Gender	Relationship	Portion of benefit
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="M"/> <input type="button" value="F"/>	(e.g. spouse)	<input type="text"/> %
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="M"/> <input type="button" value="F"/>	(e.g. spouse)	<input type="text"/> %

If more beneficiaries are required please attach details separately.

**Must add up to TOTAL 100.00%**

[➔ Please continue over page](#)

**Important:** Before completing this section, please refer to your Super Savings – Corporate Product Disclosure Statement for Accumulation Account (PDS) and Super Savings – Corporate Insurance Guide (Corporate Insurance Guide), available at [portal.australianretirementtrust.com.au/hunterdouglas](http://portal.australianretirementtrust.com.au/hunterdouglas) for insurance details. Details of the Standard cover available in your plan are contained in your Corporate Insurance Guide. Eligibility includes attaining age 25 and reaching an account balance of \$6,000. Eligibility may also be impacted by the date you joined your employer. 'Limited cover' and an 'at work' requirement may apply to all or some of your cover. Further information on eligibility conditions and when cover starts can be found in your Corporate Insurance Guide.

### 3A Standard cover

#### Select 1 of the following 3 options

\*If you do not select an option, then option 1 applies.

1. I would like Standard cover to start once I attain age 25 and reach an account balance of \$6,000<sup>1</sup>  
**skip to section 4**
2. I would like to opt in to Standard cover regardless of my age and account balance<sup>1</sup>  
**continue to 3B**
3. I do not want Standard cover<sup>2</sup>  
**skip to section 4**

Default option

<sup>1</sup> Other eligibility conditions apply. For full details of eligibility and information on when cover starts and stops, refer to your Corporate Insurance Guide.

<sup>2</sup> If you do not want Standard cover but would like to have cover in the future, you will need to apply. Any application for insurance cover will be subject to acceptance by the insurer and satisfactory evidence of health will be required.

### 3B Standard cover details

#### Permanent employees

\*Refer to your Corporate Insurance Guide for the definition of 'permanent employment'

#### Choose your level of Standard Death and Total & Permanent Disability (TPD) cover:

- Level 1 (5%)     Level 2 (10%)     Level 3 (15%)     Level 4 (17.5%)     Level 5 (20%)     Level 6 (25%)

If you don't make a choice you'll be provided with Level 4 (17.5%) cover

**Note:** If you have chosen Level 5 (20%) or Level 6 (25%) cover you will need to provide satisfactory evidence of health to the insurer if your Membership Application form is received more than 120 days after you commence employment with your employer.

### 3C Additional cover

You can apply for Additional Death and Total & Permanent Disability (TPD) cover at any time. Simply complete the Change of Insurance Cover form available on your employer plan's microsite or apply online by selecting the Insurance - Apply today tab.

#### Casual employees

Eligible casual employees electing to obtain Standard cover now will be provided with \$50,000 of Standard Death and Total & Permanent Disability (TPD) cover as described in your Corporate Insurance Guide.

➔ Please continue over page

## 4 Your investment choice

Your Accumulation account balance will be invested in the Lifecycle Investment Strategy. For more information on our range of investment options, read the Super Savings Investment Guide available at [australianretirementtrust.com.au/pds](http://australianretirementtrust.com.au/pds). You can easily change your investments via [Member Online](#) or the [Australian Retirement Trust app](#).

## 5 Your privacy - Personal information collection notice

The purpose for which we collect your information is to provide superannuation benefits, administer your benefits, and provide related services, information, and offers to you. This includes processing your application, managing your participation in Australian Retirement Trust, providing you with information about your benefits and our available services, and ensuring you receive your entitlements.

We will generally collect your personal information directly from you, your authorised representatives, your employer or other third parties, such as the Australian Taxation Office (ATO). If the information we request is not provided, we may be unable to properly administer your benefits and notify you about your entitlements.

We may disclose your personal information to entities within the Australian Retirement Trust Group, our service providers and advisers, medical and health professionals, regulators and government bodies, or to other third parties if we need to or if you

have given consent to the disclosure. This includes but is not limited to the Fund's administration service provider, insurers, auditors and legal advisers. We also might be required by law to disclose information about you, for example to government bodies such as the ATO. We may also disclose information to third-party service providers in various countries, as described in our Privacy Policy.

For more information, please read our Privacy Policy which sets out the types of information we collect and how we collect, hold, use and disclose your personal information. Our Privacy Policy also describes how you can access information about your benefit and personal details, correct any information which is inaccurate or out-of-date, and information on our privacy complaints process. We are committed to respecting the privacy of personal information you give us. Our Privacy Policy may be updated from time to time and is available at [australianretirementtrust.com.au/privacy](http://australianretirementtrust.com.au/privacy) or by contacting us.

## 6 Authorisation and declaration [Sign this application form and return to Australian Retirement Trust:](#)

### Providing your tax file number (TFN)

Under the Superannuation Industry (Supervision) Act 1993, your superannuation fund is authorised to collect, use and disclose your tax file number.

The trustee of your superannuation fund may disclose your tax file number to another superannuation provider, when your benefits are being transferred, unless you request the trustee of your superannuation fund in writing that your tax file number not be disclosed to any other superannuation provider.

Declining to quote your tax file number to the trustee of your superannuation fund is not an offence. However giving your tax file number to your superannuation fund will have the following advantages:

- your superannuation fund will be able to accept all permitted types of contributions to your account/s,
- other than the tax that may ordinarily apply, you will not pay more tax than you need to - this affects both contributions to your superannuation and benefit payments when you start drawing down your superannuation benefits, and
- it will make it much easier to find different superannuation accounts in your name so that you receive all your superannuation benefits when you retire.

### I declare that:

- I apply to become a member of Australian Retirement Trust and I agree to be bound by the Trust Deed that governs the Fund.
- I apply to open a Super Savings – Corporate Accumulation account.
- I acknowledge and have read my Duty to Take Reasonable Care Not to Make a Misrepresentation at [australianretirementtrust.com.au/duty](http://australianretirementtrust.com.au/duty) and all of my details on this Membership Application are true and correct.
- I have received, read and understood the accompanying Super Savings – Corporate Product Disclosure Statement for Accumulation Account (PDS). I understand that other important information which forms part of the PDS is contained in the Super Savings – Corporate Insurance Guide, Super Savings Accumulation Guide, Super Savings Investment Guide and the fees and costs definitions at [australianretirementtrust.com.au/fee-definitions](http://australianretirementtrust.com.au/fee-definitions) and the PDS should be read in its entirety.
- I understand all the conditions I must meet to be eligible to obtain Standard cover, as described in the Super Savings – Corporate Insurance Guide. I acknowledge insurance cover is provided by an external insurance company.
- I confirm the information I have given is true and correct.
- By signing this Membership Application, I consent to the collection and disclosure of information about me for the purposes shown above and the purposes outlined in Section 3 of Australian Retirement Trust's Privacy Policy.
- I agree to make the Privacy Policy available to the persons (if any) that I have nominated as my preferred beneficiaries.

**Once you've completed this form please sign and return it to your HR/Payroll department if requested to do so, otherwise please return it to Australian Retirement Trust at the address listed below.**

**Member to sign here\***



**Full name (print in BLOCK letters)\***

**Date (DD/MM/YYYY)\***

**Please return the form to Australian Retirement Trust Reply Paid 2924 Brisbane Qld 4001 OR via [australianretirementtrust.com.au/contact-us](http://australianretirementtrust.com.au/contact-us)**

## 7 Employer use only (if required)

Payroll ID	Location	Employee's annual salary	Date joined employer	Date eligible to join Super Savings – Corporate
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Employment status - where applicable	Category / Department		Average hours worked per week	
<input type="checkbox"/> Permanent full time <input type="checkbox"/> Permanent part time <input type="checkbox"/> Casual <input type="checkbox"/> Fixed term	<input type="text"/>		<input type="text"/>	
Sign here on behalf of employer	Full name of signatory	Date signed		
<input type="text"/>	<input type="text"/>	<input type="text"/>		

We are committed to respecting the privacy of personal information you give us. If you would like a copy of Australian Retirement Trust's Privacy Policy, visit [australianretirementtrust.com.au/privacy](http://australianretirementtrust.com.au/privacy) or call 13 11 84.

Australian Retirement Trust Pty Ltd ABN 88 010 720 840 AFSL No. 228975 Trustee of Australian Retirement Trust ABN 60 905 115 063