Australian Retirement Trust

Super Savings - Corporate Defined Benefit Product Disclosure Statement

Issue date: 30 April 2022

APSS (Defined Benefit Members)

apss

australianretirementtrust.com.au

Contents

1. About Super Savings – Corporate Defined Benefit	1
2. How super works	1
3. Benefits of investing with Super Savings – Corporate	2
4. Risks of super	3
5. How we invest your money	3
6. Your benefits	6
7. Your Death Benefit	8
8. Your Total & Permanent Disablement benefit	10
9. Insurance in your super	10
10. Early release of your Defined Benefit	11
11. Fees and costs	12
12. How super is taxed	20
13. Other terms and conditions	23
14. Super Savings Income accounts	24
15. About death and disablement claims	25
16. Definitions for understanding your retirement benefit	26
17. Additional information	28

Important information

This is the *Super Savings – Corporate Defined Benefit Product Disclosure Statement* (*PDS*) for APSS. This *PDS* provides a summary of the significant information about *Super Savings – Corporate Defined Benefit accounts* in APSS. Other important information is contained in the *Super Savings – Corporate Insurance guide* for APSS, the *Super Savings Product Disclosure Statement*, the *Super Savings Guide* and the *Super Savings Investment guide* (*guides*). This *PDS* and the *guides* are all available at no charge **portal.australianretirementtrust.com.au/apss** and should be read together and understood before making a decision regarding your benefits and deciding whether to acquire, or to continue to hold, an interest in APSS. Target Market Determinations that describe who our financial products are designed for can be found at **australianretirementtrust.com.au/tmd**

You can obtain a copy of this *PDS* and any *guides* referred to in this *PDS* from us at no charge from **portal.australianretirementtrust.com.au/apss** or by calling us on **13 11 84**.

Copies of the ART Trust Deed and Benefit Deed can be obtained at no charge, at **australianretirementtrust.com.au/prescribed-information** or by calling us on **13 11 84**.

Australian Retirement Trust is the superannuation fund that the Principal Employer, Australian Postal Corporation (ABN 28 864 970 579) and other employers that participate in the Plan have chosen to manage their Defined Benefit plan. Associated Employers covered by this plan include StarTrack Retail Pty Ltd (ABN 53 146 789 979); StarTrack Express Pty Ltd (ABN 44 001 227 890) and Decipha Pty Ltd (ABN 31 100 126 396). Together (Australia Post). Australia Post is not the issuer of this document nor are they responsible for the preparation of this document. They are not providing advice or a recommendation in relation to your benefit in the Plan. This PDS contains information about the specific features of APSS in Australian Retirement Trust, including the specific details of your Defined Benefit, contributions, and death and disablement benefits. This PDS applies to former members of the Australia Post Superannuation Scheme (Former Fund). The details of the Defined Benefits in APSS are documented in the APSS Benefit Deed, which is an agreement between Australian Retirement Trust Pty Ltd (the Trustee) and Australia Post (the Principal Employer). Your benefits are governed by the APSS Benefit Deed, and by the terms and conditions of the Trust Deed of the Australian Retirement Trust and, where applicable, the group life policies. If any statement in this PDS conflicts with the Trust Deed, the APSS Benefit Deed or group life policy, then the Trust Deed provisions, APSS Benefit Deed or group life policy will override this PDS.

Defined terms used in this PDS are capitalised (e.g. Accrued Retirement Benefit) and defined in section 16. Product and account names are italicised (e.g. Additional accumulation account).

General advice disclaimer

This document contains general advice only and doesn't take into account your personal objectives, financial situation or needs. You should consider the appropriateness of the information in this document with regard to your objectives, situation and needs. You should obtain financial advice tailored to your circumstances. Call us if you would like to speak to a qualified financial adviser.

Financial Services Guide (FSG)

The FSG contains information about the financial services Australian Retirement Trust Pty Ltd (ABN 88 010 720 840, AFSL No. 228975) provides and will help you decide whether to use these services. Visit **australianretirementtrust.com.au/fsg** or contact us on **13 11 84** for a copy.

Insurance

Your Defined Benefit Death and Total & Permanent Disablement benefits are funded from the Defined Benefit assets within APSS. Any Additional insurance cover is funded through a group insurance policy issued by AIA Australia Limited (ABN 79 004 837 861 ASFL No. 230043) (AIA Australia) to the Trustee of the Australian Retirement Trust. In the event of any difference between the information in this document relating to Additional insurance cover and the group insurance policy issued by AIA Australia, the group insurance policy overrides this document. Additional insurance cover is available to eligible members on a voluntary basis.

Protecting your privacy

Australian Retirement Trust respects the privacy of the information you give us. If you require a copy of our Privacy Policy visit **australianretirementtrust.com.au/privacy** or contact us on **13 11 84**.

1. About *Super Savings – Corporate* Defined Benefit

About Australian Retirement Trust

Australian Retirement Trust is the super fund formed through the merger of Sunsuper and QSuper.

We're one of Australia's largest super funds and proud to take care of over $200 billion in retirement savings for more than two million members[1]. As a fund that works for members, not shareholders, we work in members' best interests, and commit to returning profits to them as lower fees and better services.

Whether our members are starting out their working life, already retired, or somewhere in between, we'll guide them to help ensure they feel secure, confident and protected. Our size and scale helps us grow our members' savings and maximise their retirement income.

1 Estimate based on the combined fund assets attributable to memberships of Sunsuper and QSuper as at 30 June 2021.

Other information

The Lifecycle Investment Strategy is our MySuper product for *Super Savings* - you can access the product dashboard at **australianretirementtrust.com.au/dashboard**, which you can use to compare with other MySuper products. For information about *Super Savings* executive remuneration and other prescribed information visit **australianretirementtrust.com.au/prescribed-information**

About APSS

APSS is a specialised plan within Australian Retirement Trust that offers at least equivalent benefits to those you had in the Former Fund. APSS provides benefits for members of the Former Fund who transferred to Australian Retirement Trust by a successor fund transfer on 30 April 2022 according to the APSS Benefit Deed made between Australian Retirement Trust and Australian Postal Corporation. This *PDS* outlines the arrangements within the Plan for Defined Benefit members of the Former Fund. The Defined Benefit categories of the Former Fund were closed to new members from 1 July 2012. A separate *PDS* outlines the arrangements within APSS that apply for Accumulation members.

You remain a member of APSS while you meet the eligibility conditions under the APSS Benefit Deed. You can obtain a copy of the APSS Benefit Deed free of charge by calling us on **13 11 84**.

When the circumstances of your employment change, we recommend you contact us on **13 11 84** to discuss your benefit options.

Membership eligibility

Each member, who was a member of the Defined Benefit category of the Former Fund, is a Defined Benefit member of APSS and continues to be a member of APSS until they cease employment with Australia Post or a participating employer.

2. How super works

Super is a long term compulsory investment designed to help people save for their retirement. Most people have the right to choose the fund that they would like their employer to pay their super into. The Government also provides tax concessions, making super a tax-effective way of saving for retirement.

Your super with APSS may have both Defined Benefit and an *Additional accumulation account* that make up your total benefit. Before deciding to make any changes to your Defined Benefit or any *Additional accumulation account* you have, read this *PDS* and the *guides*, and consider any impacts to your Defined Benefit entitlements.

Contributions

Contributions to super can include contributions by your employer, voluntary contributions paid by you, spouse contributions and Government co-contributions. For more information on what contributions you can make into your super, refer to the *Contributions* section of the *Super Savings Guide*.

Member contributions to your Defined Benefit

As a Defined Benefit member of APSS, you are not required to personally contribute to fund your Defined Benefit.

Catch-up Members may make member contributions to "catch-up" to the maximum defined benefit that you could be entitled to. Refer to section 16. *Definitions for understanding your retirement benefit* in this *PDS* for details.

Employer contributions to your Defined Benefit

Your employer, on the advice of the APSS Actuary, contributes at the rate required to fund the Defined Benefits. This rate may vary over time and is designed to ensure that there are sufficient assets in the Plan to pay benefits.

Your Defined Benefit

Your Defined Benefit in APSS is calculated by way of a formula, which is broadly related to your membership period, your salary, your employment status, your age and whether you are leaving as a result of ceasing employment due to your resignation, retirement, disablement, or death.

Your Defined Benefit is also subject to a Minimum Requisite Benefit to ensure compliance with the *Superannuation Guarantee (Administration) Act 1992*. If this applies to you, a Superannuation Guarantee Top-up amount will be included in the calculation of your Defined Benefit. The Superannuation Guarantee Top-up amount can go up or down when your Defined Benefit changes or the Minimum Requisite Benefit changes.

Your Defined Benefit will be available as a lump sum on leaving employment. Additionally, subject to preservation rules, you may be able to access your lump sum benefit as an income stream with a *Super Savings Income account* outside of APSS. Refer to section 14. *Super Savings Income accounts* in this *PDS* for some additional information on *Income accounts*.

Importantly your Defined Benefit is funded by your employer and are not dependent on investment earnings. However, you may also have additional funds in your *Additional Accumulation account* and any such amounts will be impacted by your investment earnings.

Most people have the right to choose the fund that they would like their employer to pay their super into. However, any choice you make will impact your Defined Benefits.

Your *Additional accumulation* account

You may also have an *Additional accumulation account*, which within the Former Fund was known as the Member Savings account. Within *Super Savings* your *Additional accumulation account* can be one of, or a combination of, the following accounts:

- *Member contribution account*
- *Employer contribution account*
- *Rollover account.*

You can make additional voluntary contributions to the Plan at any time. You can make arrangements with your payroll department to pay these additional contributions from your after-tax salary, or before-tax salary (by salary sacrifice).

These contributions will be allocated to your *Member contribution account*. Refer to the *Super Savings Guide* for information on salary sacrifice contributions.

If you receive any other type of contribution (for example, spouse contributions or Government co-contributions) they will be added to your *Member contribution account*.

You can also transfer or rollover other superannuation benefits into your *Rollover account*.

The value of your *Additional accumulation account* is the total of any amounts transferred from the Former Fund together with future contributions or roll-overs made to your *Additional accumulation account*, together with the investment returns (positive or negative) on those contributions, less contribution tax (where applicable). Investment returns are calculated through changes in the investment option’s daily unit price. For more information about your account balance and unit pricing, please refer to the *Super Savings Guide* and the *Super Savings Investment guide*.

When any benefit becomes payable, the balance of your *Additional accumulation account* will be paid in addition to your Defined Benefit.

Legislation imposes caps (or limits) on the amount you can tax-effectively contribute and if you exceed the caps, additional tax may apply. For general information on contribution caps, refer to section 12. *How super is taxed* in this *PDS*.

Withdrawals

Your super can generally be accessed when you stop working after age 60 (or earlier if you’ve reached your preservation age, between 55-60 depending on when you were born), or from age 65 (earlier access is allowed in limited circumstances). You can then make withdrawals from your super or open an *Income account* to receive a regular income. If you’ve reached your preservation age and are still working, you may be eligible to receive part of your super via a *Transition to retirement income account*.

Eligible contributions can also be withdrawn and used towards a first home deposit, subject to rules, tax and caps. Visit **australianretirementtrust.com.au/fhsss** for more information.

Refer to the *Accessing your super* section of the *Super Savings Guide* for more information of when super benefits can be paid.

3. Benefits of investing with *Super Savings – Corporate*

Australian Retirement Trust is a super fund with a track record of stronger long-term investment returns[1], lower administration fees, affordable and flexible insurance cover, and the tools and advice to help members feel on top of their super. It is a fund that members can trust to look after their super and help make their retirement dreams a reality.

1 **Warning:** Past performance is not a reliable indication of future performance.

Your benefits

As a member of APSS, you may have access to a Withdrawal Benefit, Retirement Benefit, Death Benefit, or Total & Permanent Disablement Benefit. You or your dependants may be able to take your benefits in the form of a lump sum, a *Super Savings Income account* or a combination of these, depending on your benefit category.

As a member of APSS you can benefit from Australian Retirement Trust's range of investment choices for your *Additional accumulation account*.

Easily check out your account(s)

Check your super balance, update details or manage your super and investments whenever you like:

- within our secure ***Member Online*** website, for more information refer to **australianretirementtrust.com.au/online-access**, or
- using the Australian Retirement Trust app (head to the App Store or Google Play to download, for instructions visit **australianretirementtrust.com.au/app**). You will need to be registered for ***Member Online*** before you can access the Australian Retirement Trust app.

Retirement Bonus

When you're ready to retire and activate your *Retirement income account* a Retirement Bonus[1] of up to $5,100 may be paid on funds moved into your *Retirement income account*. For more information visit **australianretirementtrust.com.au/retirement-bonus**

1 Subject to eligibility criteria, including a 12-month minimum membership period. The Retirement Bonus is generally paid into eligible *Retirement income accounts* in the July following the financial year in which the *Retirement income account* was established. Please note other conditions apply.

4. Risks of super

Risks of investing in super include:

- your Defined Benefit entitlement depends on ongoing contributions from your employer,
- the value of your *Additional accumulation account* investments will vary, the level of returns will vary, and future returns may differ from past returns,
- your *Additional accumulation account* returns are not guaranteed, and you may lose some money,
- you may not be able to easily and quickly turn your investments into cash,
- you may require access to your superannuation savings at the same time as the value of your *Additional accumulation account* investments incur a sudden or prolonged decline (i.e., following a significant economic or market event),
- laws may change in the future (e.g., tax, social security), and
- your Defined Benefit and *Additional accumulation account* (including contributions and returns) may not be enough to provide adequately for your retirement or your remaining lifetime.

Warning: Making any investment involves some level of risk. The level of risk you may be prepared to accept, and the investment option(s) that you select for your *Additional accumulation account*, will vary depending on a range of factors including your age, investment timeframe, the value and form of your other investments outside of super, and your tolerance for risk. Further information relating to Risk and your *Additional Accumulation account* can be found in the *Super Savings Guide* and *Super Savings Investment Guide*.

Managing investment risks

One of the ways that we help you to manage your investment risk on your *Additional Accumulation account* is to offer a wide range of investment options that have different levels of risk. The level of investment risk in each investment option depends on the mix of the asset classes in the investment option. Assets with the highest long-term returns may also carry the highest level of short-term risk, for example, shares. More information on the level of risk for each investment option can be found in the *Super Savings Investment guide*.

5. How we invest your money

Defined Benefit investment

The Trustee, in consultation with Australia Post, and the Plan Actuary decides on the investment of the assets that support your Defined Benefit entitlements. The APSS Defined Benefit reserve will be invested in same pool of assets that support your Defined Benefit.

Additional accumulation account

Your *Additional accumulation account* will initially be invested in the investment option(s) that most closely match your chosen investment option(s) in the Former Fund. For example, if your APSS Member Savings account was invested in the Balanced option, you will be invested 100% in the *Super Savings* Balanced option.

Thereafter, Australian Retirement Trust will not rebalance your investment allocation. You may need to take a more active role in choosing your investment options for your *Additional accumulation account* to ensure it meets your requirements. Should you hold additional voluntary insurance cover, you must maintain a minimum balance of $6,000 within your account to keep the cover active.

If you have two or more investment options, you may wish to rebalance your portfolio on a periodic basis. Rebalancing simply means bringing the weighting of each investment option in your portfolio back into line with your original selection, by moving money from one option to another.

If you did not have a Member Savings or *Rollover account* in the Former Fund, and do not make an investment choice for your *Additional accumulation account*, then any future contributions and transfers will be allocated to the *Super Savings Lifecycle Investment Strategy*.

Investment choice and how to change your Additional accumulation account investment option(s)

To take a more active role in choosing how your *Additional accumulation account* is invested, you can select from our wide range of investment options consisting of diversified (multi-asset class options such as Growth, Balanced, Retirement and Conservative) and single asset class options (Shares, Property, Fixed Interest and Cash) . We offer actively managed and index options as well as hedged and unhedged currency options. Refer to the *Super Savings Investment guide* for full details of all our investment options available for your *Additional accumulation account*.

You can easily change your *Additional accumulation account* investment option(s) via *Member Online*, or the Australian Retirement Trust app.

You should review your *Additional accumulation account* investments regularly to make sure you're on track to reach your goals.

Warning: When choosing the option(s) in which to invest, you must consider the likely investment returns, the risk and your investment timeframe and other factors to determine which investment strategy is suitable for your personal circumstances and financial goals.

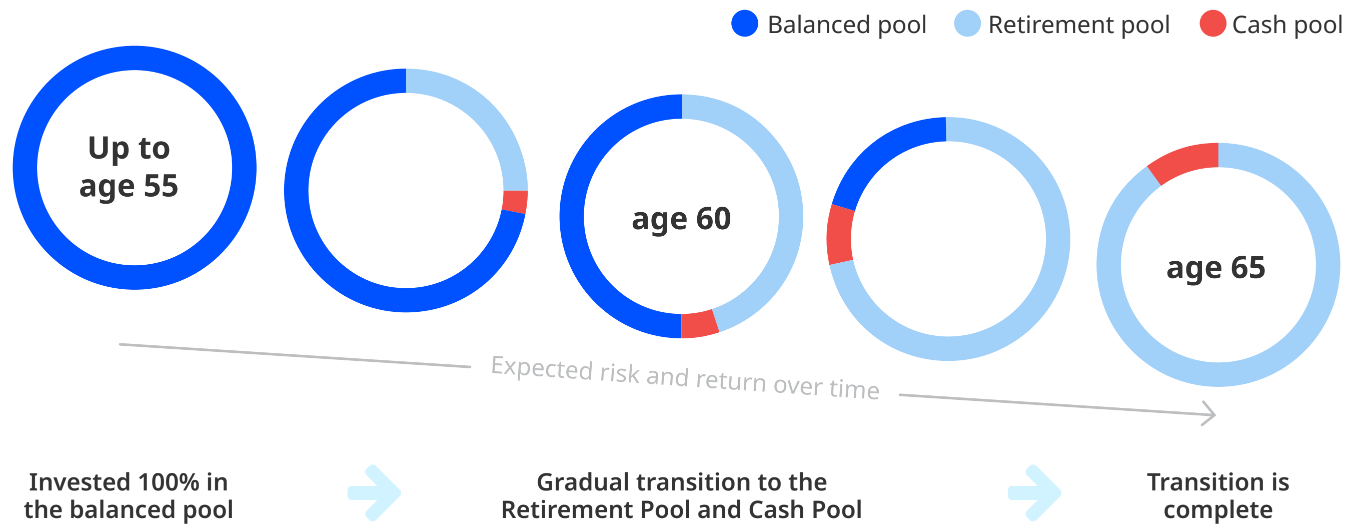
Lifecycle Investment Strategy[1]

This is our default investment option for *Super Savings* and is designed for members who want to generate wealth over the long term, and gradually transition to lower-risk investments as they approach age 65. It does this by investing in three investment pools as outlined in the following diagram.[2] Members are invested in the Balanced Pool until age 55, and after age 55 the investments gradually transition to the Retirement Pool and Cash Pool, via regular account balance transfers and changes to how contributions are invested.

Changes to the investment options we offer

We may add new investment options, close existing investment options or alter any investment option from time to time. We will notify you of any significant change.

If we close an investment option, we will move your account balance in the closed investment option to another investment option we deem to be an appropriate substitute. You will be given the choice (before the investment option is closed, if possible) to select another investment option.



1 Not available in *Income accounts*. 2 The diagram demonstrates the concept of how the exposure to the investment pools changes with age. it does not represent the actual amounts invested in each pool at each age-based cohort.

	Balanced Pool	Retirement Pool	Cash Pool
Minimum suggested timeframe: 5 years			
Investment objectives	CPI + 3.5% (over 10-year periods)[1,2]	CPI + 2.75% (over 10-year periods)[1,2]	Match or exceed Performance benchmark[1,3,4]
Expected number of years of negative returns over any 20-year period	3 to less than 4	2 to less than 3	< 0.5
Risk label	Medium to high	Medium	Very low
Risk band	5	4	1
Strategic asset allocation in pool (%)	Australian shares 26.5 International shares 27 Private capital 6.5 Property 9.5 Infrastructure 8.5 Fixed Income 12.5 Alternative strategies 5.5 Cash 4	Australian shares 19 International shares 15.5 Private capital 5.5 Property 9.5 Infrastructure 8 Fixed Income 26.5 Alternative strategies 7 Cash 9	Cash 100 If you are invested in this Pool, Australian Retirement Trust will invest 90% of your investment in the Pool into interest bearing accounts with authorised deposit-taking institutions (ADIs). 40% will be invested with the National Australia Bank (NAB) (ABN 12 004 044 937), 40% with the Commonwealth Bank of Australia (CBA) (ABN 48 123 123 124), and 10% will be invested with the Members Equity Bank Limited (ME) (ABN 56 070 887 679)[5].

1 Investment objectives are set by Australian Retirement Trust for monitoring our ongoing investment performance. This objective may differ from the prescribed return target disclosed on our MySuper Product Dashboard which is calculated using a different methodology. 2 After investment fees and costs and investment taxes. 3 Before investment tax but after investment fees and costs. 4 Performance benchmark: Bloomberg AusBond Bank Bill Index. 5 Subject to the following: (a) Maintaining a specific allocation requires regular rebalancing and the actual allocation will vary between rebalancing dates; (b) Allocation to CBA and ME commenced on 15 December 2021 and will increase up to 40% and 10% respectively by 31 July 2022.

For full details of how the Lifecycle Investment Strategy works and investment risks, refer to the *Super Savings Investment guide*.

'Socially responsible' investments

Our find-wide approach to sustainable investing

Australian Retirement Trust believes Environmental, Social and corporate Governance (ESG) factors have the potential to financially impact our investments. We engage with our investment managers and require them to consider ESG factors and give them the flexibility to determine the extent of these considerations in their investment decisions.

Examples of key ESG factors we consider for our investments include: climate change & greenhouse gas emissions, health & safety, human rights & modern slavery, diversity, board composition and shareholder rights.

Australian Retirement Trust does not directly invest in companies that derive revenue from the manufacture or production of tobacco, cluster munitions or landmines.

Australian Retirement Trust's approach to ESG management, including ESG Integration, active ownership and exclusions are outlined in the Sustainable Investment Policy.

Super Savings Socially Conscious Balanced Option

Australian Retirement Trust also offers a Socially Responsible Investment (SRI) option, the *Super Savings* Socially Conscious Balanced investment option.

While ESG factors are managed across all our investment options, we offer the Socially Conscious Balanced option for members who want to invest their superannuation according to a wider set of ethical criteria. This option incorporates negative screening, sustainability-orientated investments, and an integrated approach to environmental, social and ethical considerations, labour standards and governance.

Investment managers are also required to avoid companies operating within sectors with recognised high negative social impact, which means the option will avoid exposure to companies that derive any revenue from the production or manufacture of nuclear and controversial armaments. The option will also avoid exposure to companies with a material exposure to the production or manufacture of alcohol, pornography or to the provision of gambling or live export services. Material exposure is considered to be where a company derives more than 5% of its total revenue from these industries. In addition, the options seeks to limit its exposure to fossil fuels by excluding any company that has more than a 5% exposure (as measured by percentage of revenue or other appropriate financial metric) to fossil fuel explorers or miners.

Currently, the option does not take environmental, social and ethical considerations, labour standards and corporate governance factors into account with respect to cash. Where it is appropriate for the asset class, the *Super Savings* Socially Conscious Balanced investment option will invest in a sector on an index basis if a Responsible Investment (RI) equivalent is not available.

A copy of our Sustainable Investment policy is available at australianretirementtrust.com.au/responsible-investing.

Additional information about our Socially Conscious Balanced option can be found in our *Super Savings Investment guide*.

6. Your benefits

APSS provides a Death Benefit, a Total & Permanent Disablement Benefit, a Retirement Benefit, or a Withdrawal Benefit on ceasing employment.

Your benefits in APSS are generally the sum of three key components:

Your Defined Benefit + your *Additional accumulation account* balance – any *Offset account* balance

Your Defined Benefit is generally expressed as your Accrued Benefit Multiple multiplied by your Benefit Final Average Salary (FAS). Your Accrued Benefit Multiple may comprise of one or more multiples and is calculated using this formula: Accrual rate (determined by your Membership Category) x Years of service (including part years and adjustments for part-time service).

Example ***(for illustrative purposes only)***

Michael has worked as a full-time permanent employee at Australia Post for 10 years after serving a three-month probationary period. During his probationary period the Superannuation Guarantee rate was 9%. If his Benefit Final Average Salary is $60,000, his Defined Benefit is calculated as calculated as the sum of:

Benefit Multiple:	14.3% x 9.75 years x $60,000	= $83,655
Productivity Multiple:	9% x 0.25 years x $60,000	= $1,350
Total Defined Benefit:		= $85,005

Retirement Benefit

When you retire or cease employment with Australia Post or one of the participating employers in the Plan on or after age 55 (other than ceasing because of death or Total & Permanent Disablement), you will be entitled to your Retirement Benefit.

Your Retirement Benefit is calculated as:

Defined Benefit + *Additional accumulation account* balance – *Offset account* balance

Your Defined Benefit is calculated as the sum of:

- Your Benefit Multiple times your Benefit Final Average Salary
- Your Productivity Multiple times your Benefit Final Average Salary
- Your Pre 1 July 1990 Service Multiple times your Benefit Final Average Salary

Example ***(for illustrative purposes only)***

James retires at age 63 and has a Benefit Multiple of 4.29000, a Productivity Multiple of 0.06000 and a Pre 1 July 1990 Service Multiple of 1.45000. At the time of his retirement, his Benefit Final Average Salary is $97,000, he has $270,000 in his *Additional accumulation account* and an *Offset account* balance of $150,000 from a previous Family Law split. His Retirement Benefit is calculated as:

Defined Benefit + *Additional accumulation account balance – Offset account balance*

= (4.29000 x $97,000 + 0.06000 x $97,000 + 1.45000 x $97,000) + $270,000 - $150,000

= $562,600 + $270,000 - $150,000

= $682,600

The above example assumes the benefit calculated above is higher than the Minimum Requisite Benefit.

Late Retirement Benefit

If you continue to be employed by Australia Post or a participating employer in the Plan after the age of 65 on at least a part-time basis (at least 40 hours in 30 consecutive days during a financial year), your Retirement Benefit will continue to accrue.

If you are still working for Australia Post or a participating employer in the Plan after age 75, your Benefit Multiple and Productivity multiple ceases to accrue but your Minimum Requisite Benefit will continue to increase with service.

After you retire you can access your entire Retirement Benefit either as a lump sum or as an income stream from a *Super Savings Income account*. You can elect to take your *Additional accumulation account* either as a lump sum or as an income stream from a *Super Savings Income account* at any time after age 65. You generally can only access your Defined Benefit as an income stream from a *Super Savings Income account* until you cease employment. Please refer to the *Super Savings PDS* and the *Super Savings Guide* for further information on applying for an *Income account*.

Withdrawal Benefit

Where you leave the employment of Australia Post or a participating employer in the Plan and you are not entitled to any other benefit from the Plan, a Withdrawal Benefit is payable calculated as at the date of cessation of employment.

Your Withdrawal Benefit is calculated as:

Defined Benefit + Additional accumulation account balance – Offset account balance

Your Defined Benefit is calculated as the sum of:

- Your Benefit Multiple times your Final Average Salary
- Your Productivity Multiple times your Benefit Final Average Salary
- Your Pre 1 July 1990 Service Multiple times your Benefit Final Average Salary

Example ***(for illustrative purposes only)***

Dennis resigns from Australia Post and at that time he has a Benefit Multiple of 3.24000, a Productivity Multiple of 0.23000 and his Benefit Final Average Salary at the date of resignation is $69,000. He also has an *Additional accumulation account* balance of $130,000, but no *Offset account*. His Withdrawal Benefit at the date he ceased employment would be

Defined Benefit + Additional accumulation account balance – Offset account balance

= (3.24000 x $69,000 + 0.23000 x $69,000) + $130,000 - $0

= $239,430 + $130,000 - $0

= $369,430

The above example assumes the benefit calculated above is higher than the Minimum Requisite Benefit.

What happens to my benefit when I leave my employer?

Effective the date you leave employment, your Defined Benefit will be transferred to an Accumulation account. This account will be invested in the same pool of assets that support your Defined Benefits, subject to a minimum investment return of 0%, until we have sufficient information to fully process your benefit , including notification of the date you ceased employment, the reason for cessation and receipt of any outstanding contributions from your employer. We will tell you what information we require from you. The processing of payments and transfers can be a lengthy process to complete, considering the level of information required and our dependency on external parties, including employers. At that time, if you have selected an investment option for your *Additional accumulation account* this account will then be combined with your *Additional accumulation account* and invested according to your investment choice.

It's important to note that if you receive a Defined Benefit lump sum, this will be subject to investment returns from the date you leave employment until the date we transfer your Defined Benefit to an *Accumulation account*, or your benefit is paid.

Your benefit, including your Defined Benefit lump sum and any *Additional accumulation account*, can (subject to preservation rules) be paid to you as an income stream from a *Super Savings Income account*, or paid to you (subject to preservation rules) as a lump sum or transferred to a *Super Savings Accumulation account* or paid to another fund.

Changes in the daily unit price mean the value of your benefit will change daily. When you approach the date at which you're planning to cease work, it's important that you consider what investment option is appropriate for you. You may wish to change your investment option(s) for your *Additional accumulation account* prior to ceasing employment. Call **13 11 84** if you want to speak to one of our qualified financial advisers[1] who can give you simple advice on how your super is invested at no additional cost. For more comprehensive advice about APSS, we may refer you to an accredited external financial adviser.[2] Advice of this nature may incur a fee.

1 Australian Retirement Trust employees provide advice as representatives of Sunsuper Financial Services Pty Ltd (ABN 50 087 154 818, AFSL No. 227867) (SFS), wholly owned by the Australian Retirement Trust.

2 Australian Retirement Trust has established a panel of accredited external financial advisers who are not employees of Australian Retirement Trust. Australian Retirement Trust is not responsible for the advice provided by these advisers and does not receive or pay any referral fees. These advisers will explain to you how their advice fees are determined

Refer to section 9. *Insurance in your super* in this *PDS* for details on how this effects your Death and Total & Permanent Disability cover.

Changing from Full-time to Part-time

In the event you change from Full-time employment to Part-time employment your Defined Benefit will continue in the Plan. Your benefit will be calculated using your equivalent Full-time salary (not your Part-time salary).

Your Fund Multiple will be calculated by multiplying the percentage applicable for your category by the percentage of your Part-Time hours over your regular Full-time hours.

Example ***(for illustrative purposes only)***

You are a Full Member and elect to work part-time at 60% of regular hours for 2 years and 6 months. Your *Fund Multiple* will be calculated for that period as:

= 14.3% x 2.5 years x 60%

= 0.21450

Membership during periods of leave without pay

If your employer approves a period of leave without pay, your Fund Multiple will continue to accrue at your full-time or part-time rate applicable immediately prior to you taking leave for the following maximum time frames:

- 12 months for CSS Members,
- 12 months for periods of approved maternity, paternity or adoption leave, including both paid and unpaid periods of leave, or
- 28 days for other approved leave without pay.

Your Salary will be the last advised salary prior to taking leave. You will still be eligible for Death or Total and Permanent Disablement Benefits during the period of leave, up to a maximum period of 12 months from the date leave commences.

In general, any additional insurance cover you held as at the start date of your leave will continue for up to 24 months, provided you continue to be eligible for cover during that period. For further details on how leave without pay may impact your insurance cover please refer to the *Super Savings – Corporate Insurance guide* for APSS.

Upon returning to employment, your Defined Benefit will then continue to accrue as described above. Your employer will advise us of your leave status (including the type of leave you are on and whether it has been approved).

What happens during probationary employment?

If you have spent time on probation, your Defined Benefit is calculated using the Superannuation Guarantee rate multiplied by Benefit Final Average Salary for the period of probation. The Superannuation Guarantee rate that currently applies is 10%*.

* The accrual rate for SG Members is based on the current applicable charge rate under the Superannuation Guarantee (Administration) Act 1992 and is subject to change. Under current law it is expected to increase by 0.5% each financial year from 1 July 2022 until it reaches 12% on 1 July 2025.

Partial Withdrawals

You may transfer part or all your *Additional accumulation account* at any time to a *Super Savings Accumulation account* or to another complying superannuation fund.

Receiving benefits in cash

If you become entitled to a benefit prior to your preservation age, you may transfer the amount of the benefit to a *Super Savings Accumulation account*, or to another complying superannuation fund.

Lump sum benefits can only be paid to you as cash if you qualify under the preservation rules. Generally you will qualify where you've reached your "preservation age", between 55 and 60 depending on when you were born, and, if you are under age 60 at the time you cease employment, and you are permanently retiring from the workforce. Lump sum benefits are generally tax free from age 60. While you are under 60, they are tax free up to the current Low rate cap of $225,000 for 2021-22. For further information please refer to section 12. How super is taxed in this *PDS*.

Any lump sum benefit can be:

- Taken in cash (if you qualify under the preservation rules),
- Paid to you as an income stream from a *Super Savings Income account* (if you qualify under the preservation rules),
- Transferred to a *Super Savings Accumulation account*, or
- Paid to another fund.

For information on the preservation rules refer to the Accessing your super section in the *Super Savings Guide*.

7. Your Death Benefit

This section outlines the Death Benefit payable if you die before you become entitled to a Retirement Benefit.

What benefit is payable if I die?

Full Members and Catch-up Members

If you are a Full Member or Catch-up Member and you die before age 60, your Defined Benefit is calculated as if you continued to work until your 60th birthday.

Your Death Benefit is calculated as the sum of:

- your Retirement Benefit (calculated as at the date of your death), plus
- a Potential Defined Benefit you would have accrued had you worked to age 60 (calculated as 14.3% x FAS x years from date of death to age 60, including part years).

Your FAS is also adjusted as if your Superannuation Salary remains unchanged from the date of death until age 60. If your Prospective FAS is greater than your FAS, an Adjustment Amount is applied to reflect the increase in FAS over the service period prior to your death.

An additional death benefit may also be paid where the sum of your Retirement Benefit and the Minimum Death Insured Amount for SG Members (see table below) exceeds your calculated death Defined Benefit. If you are over age 55 at the time of your death, your death benefit is also subject to a minimum amount equal to your Retirement Benefit.

If you die in service after age 60, your death benefit is equal to your Retirement Benefit.

Example ***(for Illustrative purposes only)***

Joan is a Full Member and dies on reaching age 50 while still working. At the time of her death, Joan's Accrued Benefit Multiple is 3.30000 and her accrued *Productivity Multiple* is 0.16000, her Superannuation Salary is $81,250 and her *Final Average Salary* (FAS) is $80,000. She has $140,000 in her *Additional accumulation account* and no *Offset account* balance.

Joan's death benefit is calculated as:

Benefit Multiple x FAS	= 3.30000 x $80,000	= $264,000
PLUS		
Productivity Multiple x Benefit FAS	= 0.16000 x $80,000	= $12,800
PLUS		
***Additional accumulation account* balance**[1]		= $140,000
PLUS		
Potential Defined Benefit to age 60 x Prospective FAS	= 10 years x 14.3% x $81,250[2]	= $116,187.50
PLUS		
Adjustment Amount		= $4,325[2]
Joan's total death benefit is		$537,312.50[3]

The above example assumes the benefit calculated above is higher than the Minimum Requisite Benefit.

1 Any additional death insurance cover Joan had on her account is credited to her *Additional accumulation account* when paid by the Insurer.

2 Joan's Prospective FAS is calculated assuming her Superannuation Salary remains unchanged from date of death until age 60. If this results in an increase in FAS, an Adjustment Amount is applied to reflect the increase in FAS over her service period prior to her death ($81,250 - $80,000) x (3.300 + 0.160) = $4,325.

3 Her death benefit is also subject to a minimum death benefit of $423,800, being her Retirement Benefit plus the Minimum Death Insured Amount for her age from the following table.

SG Members

If you are a SG Member and you die while still employed, your death benefit is equal to your Retirement Benefit plus a Minimum Death Insured Amount. This is a fixed cover amount depending on your age when you die:

Age	Minimum Death Insured Amount
Under 20	Nil
20 to 34	$50,000
35 to 39	$35,000
40 to 44	$20,000
45 to 49	$14,000
50 to 55	$7,000
56 and older	Nil

CSS and Opt-out Members

If you are a CSS or Opt-out Member and you die whilst still employed, your death benefit is equal to your Retirement Benefit.

Additional Insurance and your Death Benefit

Defined Benefit members who had a *Rollover account* in the Former Fund may have or be able to apply for additional death insurance cover. Any additional death insurance cover you had on your *Defined Benefit account* will be paid into your *Additional accumulation account* when paid by the Insurer. Refer to section 9. *Insurance in your super* in this *PDS* for more details on the additional insurance cover available.

Your Death benefit pending payment

Once we receive formal notification of your death, your Defined Benefit will be converted to an Accumulation account. This account will be invested in the Cash investment option and will remain invested there until the Trustee finalises payment of your Death Benefit.

It's important to note that if your Defined Benefit is paid as a lump sum, this will be subject to investment returns from the date of your death.

Changes in the daily unit price mean the value of your benefit will change daily.

Who receives my Death Benefit?

Binding and preferred beneficiary nominations are available for your Death Benefit.

If you have made a valid Binding Nomination, the lump sum will be paid in accordance with your nomination.

The *Binding death benefit nomination* form available at australianretirementtrust.com.au/beneficiary contains information about who you can nominate.

In the event of your death, your Death benefit may be paid to your preferred nominated beneficiaries (subject to Trustee direction – unless you have elected a binding death benefit nomination).

Refer to the *Nominating your beneficiaries* section of the *Super Savings Guide* for more information on binding and preferred beneficiary death benefit nominations.

8. Your Total & Permanent Disablement benefit

A Total & Permanent Disablement Benefit will be payable if the Trustee determines that you meet the definition of Total & Permanent Disablement (see section 16. *Definitions for understanding your retirement benefit*).

What happens if you believe you are Totally and Permanently Disabled?

If you believe that you may be eligible to apply for a Total & Permanent Disability claim, we are here to help you along the way.

In order to lodge a claim for any defined total and permanent disability benefit that includes any additional insurance cover, (up to a maximum of $3,000,000) you would need to be under the care of a Medical Practitioner and still suffering from an ongoing and serious injury or illness that is permanently preventing you from working ever again.

Our Claims Representatives are here to help you every step of the way and will confirm your eligibility to lodge a claim. Following lodgement of your claim application, the Insurer (or Trustee for Self-Insured Benefits) will assess whether your claim is successful. The assessment process considers the Total & Permanent Disability definition at the Date of Disablement, your employment status, and the impact that your injury or illness will have on your ability to work again.

What benefit is payable if I am determined to be Totally & Permanently Disabled?

Full Members and Catch-up Members

Your Total & Permanent Disablement benefit is calculated in the same way as your Death Benefit.

SG, CSS and Opt-out Members

Your Total & Permanent Disablement is calculated in the same way as your Withdrawal Benefit.

Additional accumulation account

Your *Additional accumulation account* will be paid in addition to the amount calculated as your Total & Permanent Disablement. Subject to preservation rules, you can elect to take this amount either as a lump sum or as an income stream from a *Super Savings Income account*.

Additional Insurance and your Total & Permanent Disablement Benefit

Defined Benefit members who had a *Rollover account* in the Former Fund may have or be able to apply for additional Total & Permanent Disablement insurance cover. Any additional Total & Permanent Disablement insurance cover you had on your *Defined Benefit account* will be paid into your *Additional accumulation account* when paid by the Insurer. Refer to section 9. *Insurance in your super* in this *PDS* for more details on the additional insurance cover available.

What happens if you are terminally ill?

If you have additional insurance cover you will be paid a Terminal Illness benefit if you provide all the required documentation to support your claim and it is approved by the Trustee and Insurer, which includes certification of the Terminal Illness by two Medical Practitioners. The benefit paid is the amount of your additional death insurance cover in force at the most recent certification (up to a maximum of $5,000,000) plus your Total and Permanent Disablement benefit. See the *Super Savings – Corporate Insurance guide* for APSS for details.

If you do not have additional death insurance cover, the Trustee may pay you a Terminal Medical Condition benefit, subject to you meeting the definition of Terminal Medical Condition (defined in superannuation law). The amount of this benefit is equal to your Total and Permanent Disablement benefit.

Any remaining Death Benefit and any remaining *Additional accumulation account* balance will be paid to your eligible beneficiaries on your death.

9. Insurance in your super

This section outlines the insurance component of benefits that may be payable on a Defined Benefit member's Death, Total & Permanent Disablement, and the additional insurance options that are available.

Death and Total and Permanent Disablement benefits

On your Death, or Total & Permanent Disablement, your *Additional accumulation account* will be payable as an additional benefit. The benefits payable on Death or Total & Permanent Disablement, including any additional insurance cover described below, are detailed in Section 7 and 8 of this *PDS*.

Additional insurance cover

Defined Benefit members who had a Rollover (employee) account in the Former Fund may apply for Additional Death and Total & Permanent Disability insurance cover to help ensure you and your family are adequately covered. Any additional insurance cover you have on your *Defined Benefit account* will be paid into your *Additional accumulation account* once paid by the Insurer.

Premiums for any additional insurance cover are deducted from your *Additional accumulation account*.

Any application for additional insurance cover is subject to acceptance by the insurer. Satisfactory evidence of health may be required. Australian Retirement Trust reserves the right to limit the amount of additional insurance cover provided.

Remember you may have a condition that does not impede your day-to-day activities but may affect your risk assessment with the insurer.

Please refer to the *Super Savings – Corporate Insurance guide* for APSS for more details on the additional insurance cover available and the cost of this cover.

What happens to my insurance cover if I leave my employer?

When we are told you have left your employer your membership in APSS will cease as well as any special arrangements. Your membership will be transferred to a *Super Savings Accumulation account*.

Effective the date you cease employment with Australia Post or one of the participating employers, the value of the self-insured component of your Potential Defined Benefit for death (including the additional fixed cover amount for SG Members) and Total and Permanent Disablement benefits, and any additional Death and Total & Permanent Disability cover you had at the time of leaving your employer will continue in a *Super Savings Accumulation account* as Tailored Death and/or Total & Permanent Disability cover on a fixed cover basis. This means your amount of insurance stays the same, but your premiums will generally increase as you get older.

Your insurance premiums and insurance fees for any additional insurance cover may alter from the amounts you were paying in APSS and will be payable in full by you. Additional fees may also apply.

Any changes to your insurance will be back dated to the date you left employment.

If you have left your employer as a result of illness or injury, Limited Cover will apply from the date of transfer until you have been *At Work* for 30 consecutive days.

If you already have a *Super Savings Accumulation account*, your cover will be replaced by the higher of your existing *Super Savings* cover and the cover provided in your APSS account. The replacement cover will take effect the date you cease employment with your employer.

To be eligible to continue your additional Death and Total & Permanent Disability cover you must ensure regular contributions will be paid into your *Super Savings Accumulation account*.

You must let us know if you wish to cancel your cover.

Visit **australianretirementtrust.com.au/pds** for a copy of the *Super Savings PDS*.

Insurance cover for *Super Savings Accumulation accounts* is provided through group life policies issued by AIA Australia Limited ABN 79 004 837 861 AFSL 230043 to the Trustee of the Australian Retirement Trust.

Financial Advice

Working out how much insurance is right for you can be a difficult task. The amount of insurance you need will depend on a combination of things such as your liabilities, assets, ongoing expenses and your expected standard of living. Speak to your adviser or contact Australian Retirement Trust.

Call **13 11 84** if you want to speak to one of our qualified financial advisers[1] who can give you simple advice about your Australian Retirement Trust account at no additional cost, quickly over the phone. For more comprehensive advice, we may refer you to an accredited external financial adviser.[2] Advice of this nature may incur a fee.

1 Australian Retirement Trust employees provide advice as representatives of Sunsuper Financial Services Pty Ltd (ABN 50 087 154 818 AFSL No. 227867) (SFS), wholly owned by the Australian Retirement Trust.

2 Australian Retirement Trust has established a panel of accredited external financial advisers

10. Early release of your Defined Benefit

Your super can generally be accessed when you stop working after age 60 (or earlier if you've reached your preservation age, between 55-60 depending on when you were born), or from age 65 (earlier access is allowed in limited circumstances). Under Superannuation Law, there are certain circumstances where you are permitted the early release of your benefit.

If you satisfy the requirements under Superannuation Law for the early release of your Defined Benefit, the Trustee will adjust your benefits in the Fund accordingly and your payment will be made.

For more details, or to request the release of your superannuation benefits under special circumstances, visit **australianretirementtrust.com.au/early-access** or contact us on **13 11 84**.

11. Fees and other costs

DID YOU KNOW?

Small differences in both investment performance and fees and costs can have a substantial impact on your long-term returns.

For example, total annual fees and costs of 2% of your account balance rather than 1% could reduce your final return by up to 20% over a 30-year period (for example, reduce it from $100,000 to $80,000).

You should consider whether features such as superior investment performance or the provision of better member services justify higher fees and costs.

You or your employer, as applicable, may be able to negotiate to pay lower fees. Ask the fund or your financial adviser.

TO FIND OUT MORE

If you would like to find out more, or see the impact of the fees based on your own circumstances, the **Australian Securities and Investments Commission (ASIC)** website (www.moneysmart.gov.au) has a superannuation calculator to help you check out different fee options.

This document shows fees and other costs that you may be charged. These fees and other costs may be deducted from your money, from the returns on your investment or from the assets of the superannuation entity as a whole.

Other fees, such as activity fees, advice fees for personal advice and insurance fees, may also be charged, but these will depend on the nature of the activity, advice or insurance chosen by you. Entry and exit fees cannot be charged.

Taxes, insurance fees and other costs relating to insurance are set out in another part of this document. You should read all the information about fees and other costs because it is important to understand their impact on your investment. The fees and costs for each investment option offered by Australian Retirement Trust's *Super Savings* are shown on the next few pages. For more details on investment options refer to the *Super Savings Investment guide*.

The fees and other costs for each investment option offered by the superannuation entity are set on page 16 to 21.

Additional Accumulation account

Type of fee	Amount	How and when paid
Investment fee[1]	**For the Lifecycle Investment Strategy:** Estimated base fee of 0.22% p.a.- 0.24% p.a.[2,6] **plus** estimated performance-related fee of 0.03% p.a.[2,6], a total of 0.25% p.a.- 0.27% p.a.[2,6] of your account balance. **For *Super Savings*' other investment options:** Estimated base fee of between 0.07% p.a.[2] and 0.27% p.a.[2] **plus** estimated performance-related fee of between 0.00% p.a.[2] and 0.08%p.a.[2] of your account balance based on the investment option(s) chosen.	Deducted daily from the investment option(s) as part of the calculation of daily unit prices.
Administration fee[1,]	0.05% p.a. of your account balance..	Paid by your employer.
Buy-sell spread	Nil	n/a
Switching fee	Nil	n/a
Advice fees Relating to all members investing in a particular investment option	Nil[4]	n/a
Other fees and costs[7]	Insurance fees apply if you have insurance cover.	For insurance fees refer to the *Super Savings – Corporate Insurance guide* for APSS.
Indirect cost ratio[1]	**For the Lifecycle Investment Strategy:** 0.66% p.a. - 0.73% p.a.[5,6] **For *Super Savings*' other investment options:** 0.00% p.a. to 2.83% p.a. based on the investment option(s) chosen [5]	Not charged by Australian Retirement Trust, but instead incurred within underlying investments and deducted from investment returns prior to calculation of daily unit prices.

1 If your account balance for a product offered by the superannuation entity is less than $6,000 at the end of the entity's income year, the total combined amount of administration fees, investment fees and indirect costs charged to you is capped at 3% of the account balance. Any amount charged in excess of that cap must be refunded.

2 Actual investment fees for the full range of investment options may be higher or lower than the costs expressed above. For information on investment fees, including estimated fees for our full range of options, refer to *Additional explanation of fees and costs* in this *PDS*.

3 Estimated investment fees are our best estimates based on recent experience and our current long-term expectations.

4 For Australian Retirement Trust intra-fund advice. If you engage an external financial adviser to provide you with personal advice about your superannuation account, this advice will attract a fee and the cost of this advice may be able to be deducted from your Additional accumulation account - refer to the *Additional explanation of fees and costs*.

5 The indirect cost ratio is calculated using actual costs and reasonable estimates of actual costs incurred in the previous financial year, and can vary each financial year. For information on indirect cost ratios, including the ratios for our full range of options, refer to *Additional explanation of fees and costs* in this *PDS*.

6 The estimated investment fees for the Balanced Pool and Retirement Pool are 0.24% p.a. (Base) and 0.03%p.a. (Performance-related), and Cash Pool are 0.08% p.a. (Base) and 0.00% p.a. (Performance-related). The indirect cost ratio for the Balanced Pool and Retirement Pool are 0.73% p.a., and Cash Pool is 0.00% p.a. The investment fees and indirect costs incurred will vary depending on your allocation to each Pool. The estimated investment fees totalling 0.25% p.a. and the 0.66% p.a. indirect cost ratio shown are estimated based on 90% Retirement Pool, 10% Cash Pool.

7. Refer to the *Additional explanation of fees and costs* in this *PDS*. For insurance fees refer to the *Super Savings – Corporate Insurance guide* for APSS.

Note: If you have more than one *Super Savings account* with Australian Retirement Trust:

- The fee cap for balances greater than $800,000 applies to each individual account and is not aggregated across multiple accounts.
- The fee cap for balances less than $6,000 takes into account your aggregate balance across all *Super Savings accounts* you hold with Australian Retirement Trust.

Example of annual fees and costs for an *Additional Accumulation account*

This table gives an example of how the fees and costs for an *Additional accumulation account* invested in the Lifecycle Investment Strategy for this superannuation product can affect your superannuation investment over a 1 year period. You should use this table to compare this superannuation product with other superannuation products.

The management costs shown in these examples use estimated investment fees. Remember, these are examples and the actual investment fees charged in any year may be different.

EXAMPLE – *Additional accumulation account*		BALANCE OF $50,000
Investment fee	0.27% p.a. (being 0.24% p.a. base fee **plus** 0.03% p.a. performance-related fee).	For every $50,000 you have in the superannuation product you will be charged $135[1] each year.
PLUS *Administration fee*	Nil	**And**, you will be charged $0 in administration fees regardless of your balance.
PLUS *Indirect costs for the superannuation product*	0.73% p.a. of your account balance.[2]	**And**, indirect costs of $365 each year will be deducted from your investment.
EQUALS *Cost of product*		If your balance was $50,000, then for that year you will be charged fees of **$500**[3] for the superannuation product.
Note: Additional fees may apply[3]		

Please note: the calculation above is an example for illustrative purposes only and based on the assumptions listed. The actual amount of fees can vary depending on your investment option and other factors and additional fees may apply.

1 Investment fees shown are estimated fees for an investment 100% in the Balanced Pool of the Lifecycle Investment Strategy. Actual investment fees can vary each financial year.

2 The indirect cost ratio is calculated using actual costs and reasonable estimates of actual costs incurred in the previous financial year, for an investment 100% in the Balanced Pool. Actual indirect costs can vary each financial year.

3 **Additional fees may apply.** NOTE: Example assumes no additional insurance. If additional insurance cover is taken, insurance fees and costs may apply - refer to the *Super Savings – Corporate Insurance guide*.

For more information on insurance costs refer to the *Super Savings – Corporate Insurance guide* for APSS.

Please note that Australian Retirement Trust does not negotiate fees and costs with members.

The fees paid by your employer count towards your concessional contributions cap

Additional explanation of fees and costs

Defined Benefit

The fees and other associated costs of providing your Defined Benefit are paid by your employer and do not impact your benefit.

Additional accumulation accounts

Administration fees – Australian Retirement Trust charges Administration fees to help cover the operational costs of administering the Fund and providing some information and advice at no additional cost.

Investment fees – Investment fees are the fees charged to you for managing each investment option.

Australian Retirement Trust sets investment fees to match expected investment fees for the year ahead. The estimated investment fees are our best estimates based on recent experience and our current long-term expectations for ongoing investment fees.

There is an allowance for investment fees included in the unit prices (refer to the *Super Savings Investment guide* for more details). We report the investment fees in two components: the base fee and the performance-related fee.

We monitor ongoing investment fees for each investment option at the end of the financial year. Please note that the actual investment fees may differ from our estimates, for example, due to changes in the investment manager mix or investment manager fees.

The estimated investment fees are provided in a table in this *PDS* as a dollar amount per $50,000 invested. These investment fees do not include indirect costs or the Administration fees.

Each year we will let you know in the *Annual report* what the actual base fees and performance-related fees were for the previous financial year.

Performance-related fees – Australian Retirement Trust generally charges investment fees based on a percentage of the market value of the funds we manage (e.g., 0.5% per annum). In some cases, we charge a lower base fee and an additional performance-related fee if performance targets are exceeded by our underlying investments. Australian Retirement Trust believes that performance-related fees encourage our investment managers to deliver sustained investment performance and avoids rewarding investment managers for underperformance. A performance-related fee may be payable to an external Investment manager once performance above an agreed level has been reached and is typically capped at an upper percentage limit. If performance related fees are payable by the fund or an underlying investment, this may increase the investment fees payable for that investment option.

Performance-related fees are difficult to predict because they are based on future investment performance of many underlying investments (not on the performance of the whole investment option). The performance-related fees may exceed our estimates as a result of greater outperformance by various underlying investment managers.

Indirect cost ratio – Indirect costs are expenses incurred in managing your investments in addition to investment fees and include explicit transactional and operational costs (such as brokerage and stamp duty), refer to *Transactional and operational costs* for more information. They are not paid by Australian Retirement Trust, but rather are incurred indirectly by our investment managers and as such are included in your net investment returns and accordingly, they reduce the return on your investment. The indirect cost ratios are the sum of indirect costs expressed as a percentage of the funds in each investment option.

The indirect cost ratios shown are calculated using actual costs and reasonable estimates of costs incurred in the previous financial year.

The indirect cost ratios for the current financial year will not be more than the actual indirect costs incurred (expressed as a percentage of the investment option) but may differ from previous years due to different circumstances.

Each year we will let you know in the *Annual report* what the actual indirect cost ratios were for the previous financial year.

Fee cap – If your account balance (or, if you have multiple accounts, your total balance across all the *Super Savings accounts* you hold) is less than $6,000 at the end of the financial year or the date you leave Australian Retirement Trust, the total combined amount of administration fees, investment fees and indirect costs charged to you is capped at 3% of the balance (pro-rated if you've been a member for less than the full financial year). Any amount charged in excess of that cap must be refunded.

For more information on taxation matters refer to section 12. *How super is taxed*.

Investment option		Investment fees[1] and indirect costs[2]	% p.a.	Per $50,000 invested
Lifecycle Investment Strategy	Balanced Pool	Base fee	0.24%	$120
		Performance-related fee	0.03%	$15
		Indirect cost ratio	0.73%	$365
	Retirement Pool	Base fee	0.24%	$120
		Performance-related fee	0.03%	$15
		Indirect cost ratio	0.73%	$365
	Cash Pool	Base fee	0.08%	$40
		Performance-related fee	0.00%	$0
		Indirect cost ratio	0.00%	$0
Growth		Base fee	0.24%	$120
		Performance-related fee	0.04%	$20
		Indirect cost ratio	0.90%	$450
Balanced		Base fee	0.24%	$120
		Performance-related fee	0.03%	$15
		Indirect cost ratio	0.73%	$365
Balanced – Index		Base fee	0.09%	$45
		Performance-related fee	0.00%	$0
		Indirect cost ratio	0.03%	$15
Socially Conscious Balanced		Base fee	0.24%	$120
		Performance-related fee	0.03%	$15
		Indirect cost ratio	0.32%	$160
Diversified Alternatives		Base fee	0.24%	$120
		Performance-related fee	0.05%	$25
		Indirect cost ratio	2.83%	$1,415
Retirement		Base fee	0.24%	$120
		Performance-related fee	0.03%	$15
		Indirect cost ratio	0.73%	$365
Conservative		Base fee	0.24%	$120
		Performance-related fee	0.03%	$15
		Indirect cost ratio	0.67%	$335
Shares		Base fee	0.23%	$115
		Performance-related fee	0.03%	$15
		Indirect cost ratio	0.05%	$25
Australian Shares		Base fee	0.27%	$135
		Performance-related fee	0.08%	$40
		Indirect cost ratio	0.10%	$50

Investment option	Investment fees[1] and indirect costs[2]	% p.a.	Per $50,000 invested
Australian Shares – Index	Base fee	0.10%	$50
	Performance-related fee	0.00%	$0
	Indirect cost ratio	0.00%	$0
International Shares –Index (hedged)	Base fee	0.10%	$50
	Performance-related fee	0.00%	$0
	Indirect cost ratio	0.02%	$10
International Shares –Index (unhedged)	Base fee	0.10%	$50
	Performance-related fee	0.00%	$0
	Indirect cost ratio	0.01%	$5
Emerging Markets Shares	Base fee	0.12%	$60
	Performance-related fee	0.00%	$0
	Indirect cost ratio	0.03%	$15
Property	Base fee	0.18%	$90
	Performance-related fee	0.00%	$0
	Indirect cost ratio	0.89%	$445
Australian Property – Index	Base fee	0.07%	$35
	Performance-related fee	0.00%	$0
	Indirect cost ratio	0.04%	$20
Diversified Bonds	Base fee	0.23%	$115
	Performance-related fee	0.00%	$0
	Indirect cost ratio	0.04%	$20
Diversified Bonds – Index	Base fee	0.07%	$35
	Performance-related fee	0.00%	$0
	Indirect cost ratio	0.08%	$40
Cash	Base fee	0.08%	$40
	Performance-related fee	0.00%	$0
	Indirect cost ratio	0.00%	$0

1 Investment fees shown are estimated fees.

2 Calculated using actual costs and reasonable estimates of actual costs incurred in the previous financial year. Costs for later financial years may be different due to different circumstances.

About indirect cost ratios

The indirect cost ratio (ICR) is not charged by Australian Retirement Trust or deducted from your account. It is instead deducted from investment returns prior to calculation of daily unit prices. In other words, it is already included in your net investment returns.

Transactional and operational costs – Transactional and operational costs are incurred by underlying investment managers and are divided into two categories, explicit costs and implicit costs. Explicit costs include brokerage, settlement costs (including custody costs) and stamp duty. Explicit costs are included in the indirect cost ratio for each investment option. Implicit costs are effectively the difference between the price for the purchase and sale of an investment asset and are not included in the investment fee or indirect cost ratio.

Transactional and operational costs are an additional cost to you, however are not paid from your *Super Savings account* as they are always incurred indirectly and as such are included in your net investment returns (except to the extent recovered under any buy-sell spread we may charge).

Investment option	Transactional and operational costs (% p.a. of your balance)[1]		
	Explicit	Implicit	Total
Lifecycle Investment Strategy			
Balanced Pool	0.14%	0.09%	0.23%
Retirement Pool	0.14%	0.12%	0.26%
Cash Pool	0.00%	0.00%	0.00%
Growth	0.14%	0.06%	0.20%
Balanced	0.14%	0.09%	0.23%
Balanced – Index	0.02%	0.03%	0.05%
Socially Conscious Balanced	0.13%	0.02%	0.15%
Diversified Alternatives	0.27%	0.01%	0.28%
Retirement	0.14%	0.12%	0.26%
Conservative	0.14%	0.14%	0.28%
Shares	0.05%	0.06%	0.11%
Australian Shares	0.10%	0.25%	0.35%
Australian Shares – Index	0.00%	0.00%	0.00%
International Shares – Index (hedged)	0.02%	0.01%	0.03%
International Shares – Index (unhedged)	0.01%	0.01%	0.02%
Emerging Markets Shares	0.03%	0.02%	0.05%
Property	0.31%	0.00%	0.31%
Australian Property – Index	0.00%	0.00%	0.00%
Diversified Bonds	0.04%	0.34%	0.38%
Diversified Bonds – Index	0.03%	0.07%	0.10%
Cash	0.00%	0.00%	0.00%

1 Calculated using actual costs and reasonable estimates of costs incurred in the previous financial year (2020-21). Costs for later financial years may be different due to different circumstances. Past performance is not a reliable indication of future performance.

Advice fees: Warning: If you engage with an external financial adviser and receive personal advice in connection with a *Super Savings account*, the cost of this advice may be an additional fee agreed with your advisor and deducted from your *Super Savings account*. These fees can only be deducted where you have authorised them on an Advice Fee Request form. The adviser's fees will be outlined in the *Statement of Advice* (*and Services Agreement* if applicable) or *Record of Advice* they provide you. If you enter into an advice agreement for future advice services, you can cancel the advice fees for this agreement at any time by notifying us. You can do this online at australianretirementtrust.com.au/contact-us, or by calling us on **13 11 84**. Advice fees for future advice services may not be deducted from any investment you have in our MySuper product, the Lifecycle Investment Strategy. Australian Retirement Trust provides phone based simple intrafund advice to members about their *Super Savings account* at no additional cost.

Family law legislation fees - Australian Retirement Trust will not charge fees for administration in relation to family law legislation.

Buy-sell spreads - Australian Retirement Trust does not currently charge a buy-sell spread for any of our investment options.

Buy-sell spreads are fees to recover transaction costs incurred by the Trustee of a super fund in relation to the sale and purchase of assets of the fund. When money is invested in an investment option with a buy-sell spread, the entry unit price includes a buy spread and is used to buy units. When money is withdrawn from an investment option with a buy-sell spread, the exit unit price includes a sell spread and is used to sell units.

Switching Fees – *Super Savings* does not charge members a switching fee for switching all or part of a members interest in the Superannuation entity from one investment option or Product in the entity to another

Insurance fees - these are charged to offset Australian Retirement Trust's costs of providing insurance cover. Where applicable they are included in the insurance premiums and described in the *Super Savings - Corporate Insurance guide* for APSS.

Defined fees

A fee is an ***activity fee*** if:

(a) the fee relates to costs incurred by the trustee of the superannuation entity that are directly related to an activity of the trustee:

(i) that is engaged in at the request, or with the consent, of a member; or (ii)that relates to a member and is required by law; and

(b) those costs are not otherwise charged as an administration fee, an investment fee, a buy-sell spread, a switching fee, an advice fee or an insurance fee.

An ***administration fee*** is a fee that relates to the administration or operation of the superannuation entity and includes costs that relate to that administration or operation, other than:

(a) borrowing costs; and

(b) indirect costs that are not paid out of the superannuation entity that the trustee has elected in writing will be treated as indirect costs and not fees, incurred by the trustee of the entity or in an interposed vehicle or derivative financial product; and

(c) costs that are otherwise charged as an investment fee, a buy-sell spread, a switching fee, an activity fee, an advice fee or an insurance fee.

A fee is an ***advice fee*** if:

(a) the fee relates directly to costs incurred by the trustee of the superannuation entity because of the provision of financial product advice to a member by:

  (i) a trustee of the entity; or

  (ii) another person acting as an employee of, or under an arrangement with, the trustee of the entity; and

(b) those costs are not otherwise charged as an administration fee, an investment fee, a switching fee, an activity fee or an insurance fee.

A ***buy-sell spread*** is a fee to recover transaction costs incurred by the trustee of the superannuation entity in relation to the sale and purchase of assets of the entity.

An ***exit fee*** is a fee, other than a buy-sell spread, that relates to the disposal of all or part of a member's interests in a superannuation entity.

The ***indirect cost ratio*** (ICR), for a MySuper product or an investment option offered by a superannuation entity, is the ratio of the total of the indirect costs for the MySuper product or investment option, to the total average net assets of the superannuation entity attributed to the MySuper product or investment option.

Note: A fee deducted from a member's account or paid out of the superannuation entity is not an indirect cost.

An ***investment fee*** is a fee that relates to the investment of the assets of a superannuation entity and includes:

(a) fees in payment for the exercise of care and expertise in the investment of those assets (including performance fees); and

(b) costs that relate to the investment of assets of the entity, other than:

  (i) borrowing costs; and

  (ii) indirect costs that are not paid out of the superannuation entity that the trustee has elected in writing will be treated as indirect costs and not fees, incurred by the trustee of the entity or in an interposed vehicle or derivative financial product; and

  (iii) costs that are otherwise charged as an administration fee, a buy-sell spread, a switching fee, an activity fee, an advice fee or an insurance fee.

A ***switching fee*** is a fee to recover the costs of switching all or part of a member's interest in a superannuation entity from one class of beneficial interest in the entity to another.

Negotiability of fees

Australian Retirement Trust does not negotiate fees and costs with members. We work hard to keep our fees low.

Tax and tax deductions

Fees for *Accumulation accounts* and *Transition to retirement income account*s are stated gross of tax. The benefit of any tax deduction may be passed on to members with an Accumulation account, by reducing the amount of contributions tax payable. See section 12. *How super is taxed* of this *PDS* for more detail on tax.

Changes to fees and costs

Australian Retirement Trust has the right to change fees and costs without your consent. We will let you know in our *Annual report* what the actual investment fees have been for the previous financial year. For Administration fees and other fees, we will let you know at least 30 days beforehand if we plan to increase fees where required by law.

The fees for APSS are negotiated with Australia Post and will change if you cease employment with them or a participating employer in the Plan. Administration fees on your *Super Savings* Accumulation and *Income accounts* will increase and will be paid by you from the date you cease employment with Australia Post or a participating employer in the Plan. The fees and costs applicable to *Super Savings accounts* can be found in the *Super Savings PDS* and *Super Savings Guide* available at **australianretirementtrust.com.au/pds**.

Administration fees deducted from your Income account are credited back to your Additional accumulation account in APSS on the same day as they are deducted from your account. The amount credited is equal to the total fees deducted from your account, whilst you remain an employee of Australia Post or a participating employer in the Plan. The administration fees paid by your employer will be reported as a concessional contribution and will count towards your concessional contribution cap. Administration fees on your Income account may increase and will be paid by you from the date you cease employment with Australia Post or a participating employer in the Plan.

12. How super is taxed

Super can be a tax-effective way to build up investments to fund your retirement. Understanding how these taxes work will help you maximise your benefits. This section gives a brief summary of the way superannuation is currently taxed. Australian Retirement Trust is not a tax agent. If you need further information on the taxation of super, we recommend you talk to a financial adviser or tax adviser. Please note that additional tax considerations may apply in relation to a *Super Savings Income account*. Please refer to the *Super Savings Product Disclosure Statement* and *Super Savings Guide* for more information on how *Income accounts* and pension payments from such accounts are taxed.

This tax information is based on the tax laws current when this *PDS* was prepared and on the rates and thresholds in force for the 2021-22 tax year. You can find up-to-date tax information at ato.gov.au

Retirement Bonus

If you receive a Retirement Bonus, it may have tax implications for you. For more information visit **australianretirementtrust.com.au/retirement-bonus**

Tax on contributions

The Government sets limits ("caps") on the amount of superannuation contributions which benefit from the maximum tax concessions provided on superannuation contributions. It also sets limits on the amount of non- concessional (after-tax) contributions that can be made to a complying superannuation fund. Special rules apply to concessional contributions for Defined Benefit members.

The following is a brief summary of the significant tax rules that apply to contributions:

Concessional contributions (where applicable) are generally taxed at up to 15% of the contribution. Contributions from after-tax sources (such as member post tax contributions and spouse contributions) are generally tax free.

Concessional contribution cap

For 2021-22 the concessional (before-tax) contribution cap is $27,500 p.a. Commencing from 1 July 2018, unused portions of the concessional contributions cap can be rolled over to future years, subject to certain conditions.

The Trustee needs to report to the Australian Taxation Office a notional Concessional Contribution for your defined benefit participation in the Plan. The level of employer contributions that your employer is required to contribute to the Plan to provide your benefits may vary from year to year. As such, it is unable or impractical to use actual contributions remitted to the Plan by your employer and a formula is substituted for reporting purposes.

A formula determines the value of your Notional Taxed Contributions for your Defined Benefit. The Notional Taxed Contribution amount (which incorporates fees and premiums paid by your employer) will count towards your concessional contributions cap and is also included in the assessment of Division 293 tax (payable if your income including concessional super contributions exceeds $250,000).

The formula will allow you to calculate if you are able to make any voluntary concessional contributions so as not to exceed the concessional contribution cap (as described above). Should the formula provide an amount in excess of the concessional contribution cap it is then limited to the cap for reporting purposes.

The formula uses the following variables:

- Your Plan salary at each 1 July – if your salary changes during the year, any increases (or decreases) are ignored.
- A New Entrant Rate (NER) percentage – this is a percentage of your salary used in the formula and this percentage may be adjusted periodically.
- Your category of membership – each category will have a unique NER percentage.

Please refer to the *Employer and Salary Sacrifice Contributions for DB Members factsheet* available at **portal.australianretirementtrust.com.au/apss** or by calling us on **13 11 84**, to see the applicable formula for your category of membership and a sample calculation.

Should you leave employment during the financial year, the formula is also pro-rated for the number of days you participate as a Defined Benefit member in the Plan.

Non-concessional contribution caps

For 2021-22, the non-concessional (after-tax) contribution cap is generally $110,000 p.a. If your 'total superannuation balance' equals or exceeds a certain amount on 30 June of each financial year ($1,700,000 for 2021-22) you will not be able to make any non-concessional contributions for the next financial year.

The non-concessional cap does not include downsizer contributions - refer to the *Super Savings Guide* for more information.

For further information on the Government's limits on non-concessional contributions, visit ato.gov.au

Please seek financial advice if you are considering making large non-concessional contributions to your superannuation.

Division 293 tax

Any additional government surcharges or taxes (e.g. a Division 293 tax assessment payable if your income, including concessional super contributions, exceeds the threshold set by the Government which is currently $250,000), will be deducted from your *Additional accumulation account*.

If you do not have an *Additional accumulation account*, we may set up an *Offset account* for you.

The balance of the *Offset account* will be deducted from your final benefit. Your *Offset account* is invested in the same investment option as the Defined Benefit assets. This means that your *Offset account* may increase over time, so the amount deducted from your final benefit may be more than the government surcharge or tax.

Tax deductions for after-tax voluntary contributions

If you claim a tax deduction for an after-tax voluntary contribution, it becomes a before-tax (concessional) contribution (refer to *Concessional contribution caps* for more information). You should seek financial advice if you are considering claiming a tax deduction for your after-tax contributions.

Reduction for Tax assessments

Any additional government surcharges or taxes (e.g. a Division 293 tax assessment), will be deducted from your *Additional accumulation account* or if you do not have an *Additional accumulation account*, we may set up an *Offset account* for you. The balance of the *Offset account* will be deducted from your final benefit. You will be notified separately if this impacts you.

Tax on withdrawals and payments

Tax on withdrawals from your Defined Benefit and Additional accumulation account

Different rules will apply if you have not supplied your Tax File Number (TFN).

Type of tax	Age	Details
Lump sum payments [2,6,7,8]	Over 60	Lump sum payments over age 60 are generally tax free.
	Preservation age - 59[3,9]	Tax free component is tax free, with the taxable component[4] tax free up to Low rate cap ($225,000 for 2021-225 financial year). Amounts above the cap taxed at 17%.[1]
	Under preservation age[3,9]	Tax free component is tax free, with the taxable component[4] taxed at 22%.[1] No tax-free threshold for the taxable component.

1 Includes Medicare levy of 2%.
2 Does not apply to death.
3 See *Preservation age* for more information.
4 Applies to taxed element of the taxable component only. Untaxed element is subject to different rules.
5 Indexed to AWOTE in $5,000 amounts. Visit ato.gov.au for more information.
6 Tax may be payable on death or disablement benefits. If you have a Terminal Medical Condition, the benefit may be tax free. See *When are benefits paid?* for more information on when benefits are paid.
7 Departing Australia Superannuation Payment (DASP) tax rate is 65% for holders of visa subclass 417 (working holiday), 462 (work and holiday) and associated bridging visas, and 35% for other visa types, on taxable component (taxed element).
8 Withdrawals of before-tax contributions under the First Home Super Saver Scheme will be taxed at your marginal rate less a 30% offset, or a flat 17% if the ATO is unable to estimate your marginal rate.
9 Does not apply to certain payments authorised by the ATO.

Tax on *Income accounts*

Income accounts operate within a preferential tax environment to encourage you to fund your own retirement. Refer to the *Super Savings PDS* and *Super Savings Guide* for more details on how *Income accounts* are taxed.

Tax treatment of death benefits

If you die and we pay your dependant (for tax purposes) a lump sum death benefit, it will generally be tax free. A dependant for tax purposes is:

- a spouse (including de facto),
- a child under 18 years,
- any other person who was financially dependent at the time of death, or
- any person who has an "interdependency relationship" at the time of death.

If the lump sum death benefit is paid to a person who is not a dependant for tax purposes, the taxable component will be subject to tax at 17% when it is paid out of the super fund (see *Lump sum death benefits - tax rates* table). Generally the death benefit can only be transferred as a pension to a person who is a dependant for tax purposes. The taxation treatment of the transferred pension will depend on your age and the age of your dependant (see *Pension death benefits - tax rates* table).

Lump sum death benefits — tax rates

	Tax free component	Taxable component
Paid to dependant	0%	0%
Paid to non-dependant[1]	0%	17%

1 **Please note:** when making a payment to a non-dependent, where the lump sum death benefit includes an insured death benefit component, an untaxed element will be calculated on the total lump sum death benefit. This untaxed element is subject to an additional 15% tax.

Pension death benefits - tax rates

	Tax rate on pension payments
Pension owner 60 years or over	0%
Pension owner less than 60 years • **Beneficiary less than 60**	Taxable portion taxed at beneficiary's marginal tax rate with 15% tax offset
• **Beneficiary 60 years or over**	0%

Note: beneficiary is the dependant receiving the pension.

About tax on investment earnings

Tax on investment earnings for superannuation is usually lower than on most other forms of saving.

The unit prices include an allowance for investment tax.

We regularly monitor the investment tax allowed for in the unit price of each investment option, and for each financial year, to ensure that the tax allowed for is in line with the actual investment tax incurred.

For *Additional accumulation account*s and *Transition to retirement income account*s the tax rate is 15% of investment earnings, but the actual rate may be lower because Australian Retirement Trust can offset tax payable with imputation credits from dividends on shares and other rebates. Taxes in foreign countries may also be payable in respect of income derived from non-Australian investments. These foreign taxes may be able to be offset against the actual Australian tax payable.

For *Retirement income accounts* no tax is generally payable on investment earnings.[1] However, taxes may be payable in foreign countries in respect of income derived from non-Australian investment earnings. Any entitlement to imputation credits from dividends on shares and other rebates are allowed for in the unit price of any relevant option.

1 If you set up one or more superannuation retirement pensions (like *Super Savings' Retirement income account*) with a total balance exceeding the 'transfer balance cap' ($1,700,000 for 2021-22, indexed) a penalty tax may be applicable to notional earnings on the excess amount.

How tax is paid

Australian Retirement Trust generally will pay the tax applying to your account. Contributions tax (where applicable) is deducted from your contribution prior to allocation to your account, an allowance for investment earnings tax (where applicable) is deducted from investment income and included in the calculation of unit prices and generally other taxes are deducted from your account balance.

Warning: If you have supplied your TFN to the Former Fund, your TFN will have been transferred to your APSS account. If you don't supply your TFN, you will pay more tax on contributions and any benefit paid, and you will not be able to make voluntary after-tax contributions.

Tax file number (TFN)

Your super fund is authorised to collect, use and disclose your TFN under the *Superannuation Industry (Supervision) Act 1993 (Cth)*. Your TFN is confidential and you don't have to supply it.

Your TFN can be used to validate your identity. If you don't supply it you may pay more tax on both contributions and any benefits paid and you will not be able to make voluntary after-tax contributions.

We use your TFN only for the purposes allowed by law. Having your TFN makes it easier for us to find you to pay your benefits, for us to accept all permitted types of contributions to your accounts, to trace benefits that may be held for you in other funds so that you receive all your super benefits when you retire and to receive any Government co-contributions you may be eligible for. We will not give your TFN to any other fund if you advise us in writing that you do not want us to do so.

Australian Retirement Trust will use your TFN (with your consent) to search for and transfer to Australian Retirement Trust any monies you may hold with the ATO or other funds, to the extent the law allows. If we find or transfer any monies, we'll let you know.

You should also be aware that your employer is obligated to pass on your TFN to the fund receiving your employment-related super contributions.

If you do not have a TFN, contact the ATO on 13 10 20.

Tax deduction for administration fees and insurance premiums

Additional accumulation accounts: Australian Retirement Trust generally receives a tax deduction for expenses we incur while we look after your super and for insurance premiums. The benefit of this tax deduction may be passed on by treating administration fees and insurance premiums as deductible amounts against your taxable contributions.

13. Other terms and conditions

Choice of Fund and Portability

You may instruct your employer to pay your super contributions to another fund. You will still be a Defined Benefit Member until you leave Australia Post or a participating employer, but your Defined Benefit will only grow with any Final Average Salary increases, and your Years of Service will not increase once you choose another fund. In addition, you won't be eligible for any additional payment if you die or become totally and permanently disabled.

Your accrued Defined Benefit generally cannot be taken out of APSS as long as you remain an employee. However, you may be able to access your Defined Benefit while still an employee by accessing a *Super Savings Transition to retirement income account*.

Choosing another fund for your contributions is a decision that cannot be reversed. You may also elect to leave the APSS Plan if Australia Post has provided its prior consent.

Before making such an election, you should contact us on **13 11 84** to understand the impact that such a decision will have on your benefits.

You can transfer your *Additional accumulation account* from APSS to another superannuation fund at any time.

Your duty to take reasonable care not to make a misrepresentation for insurance cover

About your duty

When you apply for life insurance as a member of Australian Retirement Trust, the insurer may conduct a process called underwriting. It's how the insurer decides whether it will cover you, and if so on what terms and at what cost. If your application is underwritten, you will be asked questions which the insurer needs to know the answers to. These will be about your personal circumstances and may include questions about your health and medical history, occupation, income, lifestyle, pastimes, and current and past insurance. The information you provide in response to the questions is vital to the insurer's decision.

The duty to take reasonable care

When applying for insurance which is to be underwritten, you have a legal duty to take reasonable care not to make a misrepresentation before your application is accepted by the insurer. A misrepresentation is a false answer, an answer that is only partially true, or an answer which does not fairly reflect the truth. This duty also applies when extending or making changes to existing insurance, and reinstating insurance.

If you do not meet your duty

If you do not meet your legal duty, this can have serious impacts on your insurance. Your cover could be avoided (treated as if it never existed), or its terms may be changed. This may also result in a claim being declined or a benefit being reduced. Please note that there may be circumstances where the insurer later investigates whether the information you provided was true. For example, the insurer may do this when a claim is made.

Guidance for answering questions

When answering questions as part of an application for insurance cover, you should:

- Think carefully about each question before you answer. If you are unsure of the meaning of any question, please ask us or the insurer before you respond.
- Answer every question.
- Answer truthfully, accurately and completely.
- If you are unsure about whether you should include information or not, you should include it.
- Review your application carefully before it is submitted. If someone else helped prepare your application (for example, your adviser), you should check every answer (and if necessary, make any corrections) before the application is submitted.
- You must not assume that Australian Retirement Trust or the insurer will contact your doctor for any medical information.

You do not need to tell the insurer anything that:

- reduces the risk they insure you for; or
- is common knowledge; or
- they know or should know as an insurer; or
- they waive your duty to tell them about.

Changes before your cover starts

Before your application is accepted, the insurer may ask about any changes that mean you would now answer the questions differently. As any changes might require further assessment or investigation, it could save time if you let us or the insurer know about any changes when they happen.

If you need help

It's important that you understand this information and the questions that you are asked. Ask us or the insurer for help if you have difficulty understanding the process of applying for insurance or answering our or the insurer's questions. If you're having difficulty due to a disability, understanding English or for any other reason, we are here to help and can provide additional support for anyone who might need it.

What can the insurer do if the duty is not met?

If you do not take reasonable care not to make a misrepresentation, there are different remedies that may be available to the insurer. These are set out in the *Insurance Contracts Act 1984 (Cth)*. These are intended to put the insurer in the position they would have been in if the duty had been met.

For example, the insurer may:

- Avoid the cover (treat it as if it never existed);
- vary the amount of the cover; or
- vary the terms of the cover.

Whether the insurer can exercise one of these remedies depends on a number of factors, including:

- Whether you took reasonable care not to make a misrepresentation (this depends on all of the relevant circumstances);
- what the insurer would have done if the duty had been met – for example, whether they would have offered cover, and if so, on what terms;
- whether the misrepresentation was fraudulent; and
- in some cases, how long it has been since the cover started.

Before the insurer exercises any of these remedies, they will explain their reasons, how to respond and provide further information, including what you can do if you disagree.

Family Law offsets

In the case where a benefit payment involves a Payment Split as required under the Family Law Act, the Trustee may be required to reduce the amount of your benefit to account for any entitlements to your Spouse or former Spouse. Payment Splits paid from your account will be added to the balance of your *Offset account*.

14. *Super Savings Income accounts*

When can I set up a *Super Savings Income account?*

Australian Retirement Trust offers two types of *Income account*:

- *Super Savings Retirement income account*
- *Super Savings Transition to retirement* income account

Your super can generally be accessed when you stop working after age 60 (or earlier if you've reached your preservation age, between 55-60 depending on when you were born), or from age 65 (earlier access is allowed in limited circumstances). You can then make withdrawals from your *Additional accumulation account* or open an *Income account* to receive a regular income.

If you've reached your preservation age and are still working, you may be eligible to receive part of your super via a *Transition to retirement income account*.

An *Income account* provides an account-based pension and does not provide a Lifetime Pension.

Your employer will meet the cost of any Administration fees paid on your *Income account* while you remain an employee of Australia Post or a participating employer in APSS. These fees will be rebated back to your *Additional accumulation account*.

If you are still employed at the time you open an *Income account*, you can use up to 50% of your Defined Benefit (less any *Offset account* balance) to commence the pension. You must use the balance of your *Additional accumulation account* before you can access your Defined Benefit to open an *Income account*, and you can only access your Defined Benefit once per year to open an *Income account*. The maximum amount you can use to commence an *Income account* is the sum of:

1. Your *Additional accumulation account* balance; and
2. 50% of your accrued Defined Benefit, less the balance of your *Offset account* (if any).

The amount of your Defined Benefit used to open an *Income account* is added to your *Offset account*.

Example *(for illustrative purposes only)*

Frank is 59 and in the lead-up to his retirement he decides to open a *Super Savings Transition to retirement income account* to boost his super and reduce his work hours. His accrued Defined Benefit is $214,500, but he also has an *Additional accumulation balance* of $150,000 and an *Offset account* balance of $70,000.

The maximum amount he can use to open a *Transition to retirement income account* is $187,250, calculated as follows:

1. $150,000 from his *Additional accumulation account* balance, plus
2. 50% of his Defined Benefit (50% of $214,500) less his *Offset account* balance ($70,000) = $37,250. This amount will be added to his *Offset account* balance if he uses it to open a *Transition to retirement income account*.

More information on *Income accounts* can be found in the *Super Savings PDS* and the *Super Savings Guide*.

Cooling Off Period for Income accounts

If you set up an *Income account*, a 14-day cooling off period applies from the earlier of:

- The date of the confirmation advice of the commencement of the *Income account*, or
- 5 days after the commencement of the payment of the *Income account*.

During this period, you may write to the Trustee revoking the choice to commence an *Income account* and instead elect to receive your Defined Benefit as a lump sum. For more information, contact us on **13 11 84**.

15. About death and disablement claims

Let us help you

We understand that death and disablement claims can sometimes be difficult and stressful. We understand that the circumstances of every claim are as different as the individuals making them.

To help you and your family through this difficult time, we have a team of dedicated and experienced staff who can assist you. Our Claims Representatives are trained specialists who will handle your claim journey with compassion and professionalism.

All our Claims Representatives are trained to understand and explain our claims process. Once you make the initial contact with us to commence a claim, you will be assigned an individual Claims Representative to help you through the rest of the process and answer your questions.

We are here to help. Please contact us as soon as you are able to on **13 11 84** if you would like help making a claim or have any questions.

How to make a claim

While we do hope that you never need to, the following information will assist you in understanding the claim process in the event that you do need to make a claim. Any claim process will involve:

- Notification to us,
- Gathering information and providing it to us,
- Assessment of the insurance claim by the insurer,
- Assessment by the Australian Retirement Trust Trustee, including determination of the beneficiary/s,
- Decision by the Australian Retirement Trust Trustee, and
- Payment of the claim, if approved.

These steps do take some time, although our experienced Claims Representatives will help you at every stage of the process.

Further information may be requested at different stages of the process, and with disablement claims you may be required to undergo an examination by a Medical Practitioner or professional of the insurer's choice. The insurer will usually meet the costs associated with any additional information requests.

Death claims

It is important that in the event of your death, Australian Retirement Trust is notified by a relative or legal personal representative to enable the claims process to begin.

Total & Permanent Disablement claims

Australian Retirement Trust should be notified as soon as reasonably possible after an event that is likely to give rise to a disablement claim.

Claims after your cover has stopped

If an event occurs before the date your cover stops or is terminated, and that event entitles you to make an insurance claim, you may still be eligible for that payment even after your cover has stopped.

If your claim is declined

If your claim is declined by the Insurer your claim will be referred to the Australian Retirement Trust Trustee for review and consideration.

If the Australian Retirement Trust Trustee declines your claim and you disagree with this decision you can either:

- lodge a complaint in writing, with Australian Retirement Trust. Your complaint will be investigated, and if the decision to decline your claim is confirmed by the Fund, you can refer your complaint to the Australian Financial Complaints Authority (AFCA), or
- lodge a complaint directly with AFCA, however AFCA may refer your complaint back to Australian Retirement Trust.

There are time limits on when you can make a complaint to AFCA about a Total & Permanent Disability claim. Call AFCA on 1800 931 678 or visit their website www.afca.org.au for more information about these time limits.

AFCA's contact details are as follows:

Australian Financial Complaints Authority GPO Box 3 Melbourne VIC 3001

Call: 1800 931 678

Email: info@afca.org.au Web: www.afca.org.au

Claim investigation

If you make a claim, the Insurer reserves the right to investigate the claim including but not limited to conducting surveillance and requesting information and medical examinations.

Incorrect information and eligibility for cover

If your recorded age or gender is incorrect, the insurer has the right to adjust the premium or the benefit based on the correct information. As a general rule, your eligibility for cover will not be assessed until you make a claim.

Financial advice

When you make a claim or receive an insurance benefit, not only is it likely to be a difficult time, but it can be hard to know what your next step is. You don't need to panic, and you don't need to be rushed into a course of action.

Speak to your adviser or contact Australian Retirement Trust.

Call **13 11 84** if you want to speak to one of our qualified financial advisers[1] who can give you simple advice about your Australian Retirement Trust account at no additional cost, quickly over the phone. For more comprehensive advice, we may refer you to an accredited external financial adviser.[2] Advice of this nature may incur a fee.

1 Australian Retirement Trust employees provide advice as representatives of Sunsuper Financial Services Pty Ltd (ABN 50 087 154 818 AFSL No. 227867) (SFS), wholly owned by the Australian Retirement Trust.

2 Australian Retirement Trust has established a panel of accredited external financial advisers who are not employees of Australian Retirement Trust. Australian Retirement Trust is not responsible for the advice provided by these advisers and does not receive or pay any referral fees. These advisers will explain to you how their advice fees are determined.

16. Definitions for understanding your retirement benefit

This section defines the various components which are included in the calculation of your Defined Benefit.

Accrued Benefit Multiple

Your Accrued Benefit Multiple is calculated as the sum of your *Fund Multiple* and your Former Fund Retirement Multiple. Your *Fund Multiple* consists of one or more of the following:

- Benefit Multiple – 14.3% multiplied by your years of full-time service, including part years and part-time service adjustments, and any additional accruals as a Catch-up Member; and
- Productivity Multiple – applies to your periods of probationary service and membership as a SG Member or CSS Member, including part years and part-time service adjustments.

Your Former Fund Retirement Multiple relates to your period of membership in the Former Fund as notified to us by the Former Fund Trustee. Your Former Fund Retirement Multiple may also consist of one or more of the above multiples accrued up to the date your benefit was transferred to Australian Retirement Trust.

You may also have a Pre 1 July 1990 Service Multiple, which is a fixed multiple based on your years as a contributing member of the Commonwealth Superannuation Scheme before 1 July 1990.

Adjustment Amount

Your Final Average Salary used for determining Death & Total and Permanent Disablement benefits is calculated as if your Superannuation Salary on the date of Death or TPD remained unchanged from that date to the date you would have attained age 60. An adjustment is used when this differs from the Final Average Salary used to calculate your defined benefit. This adjustment also includes any amount required to meet the minimum death benefit.

Benefit Final Average Salary

The Benefit Final Average Salary is the greater of your Final Average Salary and the minimum Final Average Salary

Catch-up Member

Permanent employees of Australia Post or an associated employer entitled to the 14.3% Defined Benefit accrual rate who joined the Former Fund before 1 July 2000 and did not make average member contributions of 5% p.a. to the Former Fund before this date. Catch-up Members may be able to make member contributions to their Defined Benefit to "catch-up" to the maximum defined benefit that they could be entitled to until their average percentage of Final Average Salary over their entire membership becomes 14.3%. At this point, the accrual rate is capped at 14.3% of Final Average Salary.

The Defined Benefit accrual rate during the catch-up period is enhanced by the amount of member contributions made in accordance with this table:

Member Contributions as a percentage of Salary	Defined Benefit accrual rate (p.a.)
0%	14.3%
1%	15.3%
2%	16.3%
3%	17.3%
4%	18.3%
5% or more	19.3%

The Member Contribution rates above are after-tax contributions. Any fixed dollar regular contributions will be allocated to your *Additional accumulation account* and do not count to the Defined Benefit catch up.

Final Average Salary (FAS)

The average of your Full-time Equivalent Salary on the three birthdays occurring immediately prior to the date of calculation or such other amount as determined by the Trustee with the consent of the Principal Employer. For members whose birthday is on 29 February their birthday salaries are taken to be salaries as at 28 February in a non-leap year.

A minimum Final Average Salary equal to $20,000 adjusted annually from 30 June 1991 by the Australia Post Wage Index applies in calculating the *Fund Multiple*s for SG Members and CSS Members and the Retirement Benefits for Full and Catch-up Members. The minimum FAS as at 1 July 2021 was $52,582.

Where a member has service in a number of different Member Categories then the minimum FAS applies for each relevant period of service.

Former Fund Retirement Multiple

These multiples are applicable to your membership in the Former Fund as notified by your Former Fund Trustee.

Fund Multiple

Your *Fund Multiple* in APSS is calculated at the relevant accrual rate for each Member Category, multiplied by the number of years of membership of the Plan (including part years and adjustments for part-time service) you were in each category.

The accrual rate for each category is shown below:

Member Category	Description	Accrual rate (p.a.)
A: Full Members	Permanent employees	14.3%
CU1 – 5: Catch-up Members	Permanent employees that are eligible to make catch-up contributions	14.3% plus Member contribution rate capped to a maximum of 19.3%
B: SG Members – Class A statutory benefit	Non-permanent employees that accrue benefits at the same rate as Superannuation Guarantee, including periods of probationary service.	10%[1]
D: CSS Members – Class B statutory benefit	Employees who elected to contribute to the Commonwealth Superannuation Scheme (CSS)	3%
E: Opt-out Members	Employees that no longer accrue benefits in APSS because they elected to have their Superannuation Guarantee contributions paid to another fund	0%

1 The accrual rate for SG Members is based on the current applicable charge rate under the Superannuation Guarantee (Administration) Act 1992 and is subject to change. Under current law it is expected to increase by 0.5% each financial year from 1 July 2022 until it reaches 12% on 1 July 2025.

Your *Fund Multiple* is adjusted for any periods of membership you were working part-time by applying a service fraction of the proportion of your part-time hours to the minimum full-time hours set by your employer.

The *Fund Multiple*s for SG Members and CSS Members are described as a Productivity Multiple in this *PDS* and in member statements issued to you.

Minimum Requisite Benefit

The minimum benefit payable to you to ensure compliance with the Superannuation Guarantee (Administration) Act. 1992. The method of determining the Minimum Requisite Benefit is certified by the Plan Actuary.

Superannuation Salary

Your Employer will advise the Trustee your Salary for the purposes of the Plan from time to time. It may be different to your regular take-home pay due to allowances.

Your Superannuation Salary is generally your full-time equivalent (before-tax) salary as at your last birthday.

Your employer has adopted procedures to make sure that your Superannuation Salary will generally not decrease should your take home pay decrease.

Superannuation Guarantee Top-up

To ensure that your Defined Benefit meets the Minimum Requisite Benefit required by the *Superannuation Guarantee (Administration) Act 1992*, a Superannuation Guarantee Top-up amount may be included in the calculation of your Defined Benefit where the Minimum Requisite Benefit exceeds your Defined Benefit. The Superannuation Guarantee Top-up can go up or down when your Defined Benefit changes or when the Minimum Requisite Benefit changes.

Total and Permanent Disablement (TPD)

The TPD definition that applies depends on when you joined the Former Fund:

For Members who joined the Former Fund on or before 30 June 2014

TPD means disablement due to illness or injury as a result of which:

1. the Member has suffered while a Member the loss of two limbs or the sight of both eyes or the loss of one limb and the sight of one eye (where limb is defined as the whole hand or the whole foot); or
2. both:
   (a) the Member has been continuously absent from work for a period of not less than six months or such lesser period (if any) as may be agreed between the Principal Employer and the Trustee from time to time; and
   (b) the Trustee receives a certificate signed on behalf of the Claims Assessor to the effect that in the opinion of the Claims Assessor the Member is incapacitated to such an extent as to render the Member unlikely ever to engage in regular employment for which the Member is, for the time being, reasonably qualified by reason of education, training or experience.

For Members who joined the Former Fund on or after 1 July 2014

TPD means ill health (whether physical or mental) where the Trustee is reasonably satisfied that the Member is unlikely, because of ill health, to engage in gainful employment for which the Member is reasonably qualified by education, training or experience,

For both definitions above, Total and Permanent Disablement shall not include disablement as a result of illness or injury which in the opinion of the Claims Assessor or, if there is for the time being no Claims Assessor, the Trustee, has been inflicted, incurred or aggravated for the purposes of obtaining a benefit under the Plan.

For Members with additional TPD insurance cover

A different TPD definition applies for any additional TPD insurance cover on your account. Refer to the *Super Savings – Corporate Insurance guide* for APSS for details.

17. Additional information

How to open an account

You become a member of the APSS Plan in Australian Retirement Trust on transfer of your benefits from the Former Fund. You do not need to sign any documents to become a member. However, you may want to make some decisions about your benefit (for example, changes to the investment of your *Additional accumulation account*, or nomination of a beneficiary for your Death Benefit) and in this case you will need to complete and sign the necessary forms. You should read this *PDS* and the other important information in the *Super Savings Guide* and *Super Savings Investment guide*, which are referred to in this *PDS*.

For more information on opening an *Income account* refer to the *Super Savings PDS* and the *Super Savings Guide* or call us on **13 11 84** if you have any questions about how to join.

Concerns and complaints

If you are unhappy with our service or the Plan, we offer a complaint resolution process at no additional cost to you. Contact us to discuss your complaint:

Member Services Team: **13 11 84** (opening hours 8am – 6.30pm AEST)

Australian Retirement Trust Customer Relations

GPO Box 2924

Brisbane Qld 4001

australianretirementtrust.com.au/contact-us

We will do everything we can to resolve the issue as quickly as possible. If you are not happy with our response, you can contact the Australian Financial Complaints Authority (AFCA). This is an independent body set up by the Federal Government to help resolve disputes between financial institutions and their customers.

You can also choose to take your complaint directly to AFCA. In some circumstances, AFCA may refer your complaint back to Australian Retirement Trust.

AFCA's contact details are as follows:

Post: GPO Box 3, Melbourne VIC 3001

Phone: 1800 931 678

Email: info@afca.org.au

Web: www.afca.org.au

Access to AFCA is free of charge.

AFCA will advise you if they can deal with your complaint, and if so, what information you need to supply. It is possible that AFCA cannot deal with your matter.

Keeping you informed

The information in the *PDS* is up to date as at the date it is prepared. However, at the time you receive the *PDS*, some information in the *PDS* that is not materially adverse may have changed. The *PDS* and updated information can be found at your employer plan's microsite. Contact us on **13 11 84** and we can send you a paper copy of the *PDS* or any updated information without charge on request.

Reminder: This *PDS* is a summary of the significant information about *Super Savings - Corporate Defined Benefits* and there is further information you should read contained in the *guides* referred to in this *PDS*.

Other information

If you are a temporary resident permanently leaving Australia refer to the *Super Savings Guide* for more information.

The Trust Deed that governs the Fund is available at **australianretirementtrust.com.au/prescribed-information**

Australian Retirement Trust is not responsible for third party website content.

Ratings and awards

Canstar, SuperRatings, and The Heron Partnership have given their consent and have not withdrawn it in relation to the inclusion of references to their ratings throughout the *PDS* and *guides*. They do not make, or purport to make, any statement in the *PDS* and *guides* other than these references.

Need some financial advice?

Speak to your adviser. If you don't have your own personal financial adviser and you need advice about your *Super Savings account*, Australian Retirement Trust also has qualified financial advisers[1] who can help you over the phone with simple advice about your *Super Savings account*. This service is included in your membership fee. If the advice you need is more complex or comprehensive in nature, we may refer you to an accredited external financial adviser[2]. Advice of this nature may incur a fee.

1 Australian Retirement Trust employees provide advice as representatives of Sunsuper Financial Services Pty Ltd (ABN 50 087 154 818 AFSL No. 227867) (SFS), wholly owned by Australian Retirement Trust.

2 Australian Retirement Trust has established a panel of accredited external financial advisers who are not employees of Australian Retirement Trust. Australian Retirement Trust is not responsible for the advice provided by these advisers and does not receive or pay any referral fees. These advisers will explain to you how their advice fees are determined.

Protecting your privacy

Australian Retirement Trust respects the privacy of the information you give us. Our Privacy Policy describes how your personal information may be collected, held, used and disclosed by Australian Retirement Trust. It is available at **australianretirementtrust.com.au/privacy** or by contacting us.

Rewards

Search thousands of offers and discounts on holidays, experiences, everyday items and more. We're helping our members save for their dream retirement! Visit **australianretirementtrust.com.au/rewards** for details.

Payment of inactive low balance accounts to the ATO

To help protect members with low account balances, an offered product with a balance under $6,000 must generally be transferred to the ATO unless the member has in the previous 16 months:

1. Received a contribution, rollover or automatic transfer from another fund,
2. Made an investment choice,
3. Changed their insurance cover,
4. Made or amended a binding beneficiary nomination, or
5. Provided written notice to Australian Retirement Trust that they do not wish for their *Super Savings account* to be transferred.

If this applies to you and we have your contact details, we will get in touch with you about your options before your account is transferred. If your account is transferred to the ATO, they can help you consolidate it with any active super account you may have.

Unclaimed benefits — lost super

If we classify your *Accumulation account* money as an unclaimed superannuation benefit, we may transfer it to the unclaimed monies section of the Australian Tax Office (ATO). The ATO can be contacted through their website ato.gov.au or by calling 13 10 20.

Your money may be classified as unclaimed or lost if:

1. you die, and the Trustee is unable to locate eligible beneficiaries to receive your benefit, or
2. you are aged 65 or older and we have not received a contribution or rollover in the last two years, and we have been unable to contact you in the last five years, or
3. you worked in Australia on a temporary visa listed under the Migration Act 1958 and it has been 6 months since you departed Australia and your visa has expired or was cancelled, or
4. you are classified as a "lost member" and:
   (a) your Accumulation account balance is under $6,000, or
   (b) we have not received a contribution or rollover in the last 12 months, and we are satisfied that sufficient information is unlikely to be available to pay your benefit anytime in the future.

Refer to ato.gov.au for more information.

Lost your super?

If you have lost super, your details may be recorded on the ATO's Lost Member Register or paid to the ATO as Unclaimed Super. You can access this information by either visiting the ATO online services through myGov at my.gov.au or by calling the ATO on 13 10 20. Australian Retirement Trust, with your consent, can use the Australian Tax Office SuperMatch service to use your TFN to search for any other super you may have. This super may be with other super funds or held with the ATO. If we find money with the ATO, this will normally be transferred automatically into your *Super Savings account*. If we find money with other super funds, you'll have the choice of whether you transfer this or not. To help keep track of your super, we'll also conduct an ongoing annual search on your behalf. If at any time you wish to revoke your consent, please contact Australian Retirement Trust on **13 11 84**.

Keeping in touch

We make it easy for you to keep in touch with your super. As well as sending you an *Annual statement* every year, you can also check your super online at any time of the day or night using *Member Online* or the Australian Retirement Trust app. You can also use *Member Online* or the Australian Retirement Trust app to change investment options and update your personal details. Register for *Member Online* at **australianretirementtrust.com.au/memberonline** and download the Australian Retirement Trust app from the App Store or Google Play.

If we've got your email address, we'll send your communications via *Member Online* and let you know by email or SMS or other digital channels when they're ready to view. If you'd prefer to receive your documents in paper, you can change your preferences at any time, at no additional cost, via *Member Online*, the Australian Retirement Trust app or by contacting us. You can also request hardcopies.

Temporary residents

Super funds will be issued with a notice by the ATO identifying members who are not Australian or New Zealand citizens or permanent residents of Australia and who have left Australia after holding an Australian temporary resident visa. On receipt of the ATO notice, we will be required to transfer the benefit of any member recorded on the notice to the ATO as unclaimed super.

As Australian Retirement Trust relies on the ASIC relief under ASIC Instrument 2019/873 that provides disclosure exemption for former temporary residents, information regarding the transfer of a member's benefits and significant event notices may not be provided to a member whose benefit has been transferred to the ATO as unclaimed super. Visit **australianretirementtrust.com.au/dasp** for more information.

After departing Australia a former temporary resident can claim their benefit (net of tax) from Australian Retirement Trust within six months (if we have not yet paid it to the ATO) or from the ATO after six months. If you are applying to the ATO to claim your benefit and require information about the transfer, please contact us on **13 11 84**. Please note the amount transferred to the ATO will not thereafter earn interest, so it is in the former temporary resident's interests to quickly claim the benefit and avoid erosion of its value. The taxable component (taxed element) of a former temporary resident's benefit will be taxed at 65% for holders of visa subclass 417 (working holiday), 462 (work and holiday) and associated bridging visas, and 35% for other visa types.

For *Income accounts*, the Federal Government may:

- restrict the conditions under which a former temporary visa resident can start a superannuation pension, and
- require superannuation pensions, when held by a person who we are told by the ATO has become a former temporary visa resident who has not met certain conditions, to be stopped and either cashed out or transferred to the ATO.

Family Law and superannuation

The superannuation of certain couples who have separated or divorced can be divided either by agreement or court order to allow part or all of a superannuation benefit to be transferred from one spouse to the other.

There may be tax consequences as a result of splitting a super benefit, and you should seek advice from your tax adviser.

Australian Retirement Trust is required to make any payment from your account in accordance with a superannuation agreement or court order. Your account can also be flagged, which prevents us from making most types of payments from the account. For more details, contact us on **13 11 84**.

Special offers

Information on special offers may be available on our website **australianretirementtrust.com.au** from time to time. If we make a special offer, we can provide you with a separate terms and conditions brochure about the offer on your request. Special offers may only be available to you for a short time and we can withdraw them at any time.

Australian Retirement Trust's reserves

The Trustee maintains a number of reserves in the Fund. The Trustee is required to maintain adequate financial resources to address losses arising from operational risks that may affect its business operations. The operational risk financial requirement (ORFR) is the target amount of financial resources that the Trustee determines is necessary to respond to these losses.

The Trustee reviews the ORFR annually and has set an ORFR target amount at 0.25% of Fund net assets plus 0.10% of the Pooled Superannuation Trust (PST) net assets. The PST is 100% owned by Australian Retirement Trust and has the same Trustee as the Fund.

The Trustee may call upon the resources held to meet the ORFR target amount to make a payment to address an operational risk that has materialised and caused one or more beneficiaries in the Fund or in the PST to sustain a loss, or to be deprived of a gain, to which they otherwise would have been entitled, in relation to their benefits in the Fund or in the PST. Initial funding of the ORFR and future top-up or replenishment is from the general reserve. The ORFR is invested in the Balanced investment option.

The Trustee maintains a general reserve in the Fund for the benefit of members. The general reserve is maintained in order to:

- assist with meeting the operating expenses of the Fund;
- assist with the management of the operational risks of the Fund, including meeting losses from events not covered by insurance, or not claimed under insurance policies, and not met from the ORFR;
- assist the ORFR;
- assist with the timing differences between the levels of investment tax and the investment costs incurred by the Fund and the level of investment tax and investment fees charged to members; and
- assist with expenses and capital investments in assets designed to enhance the efficiency of the Fund's operations.

The Trustee does not maintain the general reserve for the purpose of smoothing investment earnings for any investment option. Members' accounts are credited or debited with the actual earnings of their investment option or options.

The general reserve may only be invested in:

- the Balanced investment option;
- low volatility investments (e.g. cash) to fund significant short-term liabilities (e.g. taxes);
- new investment options up to a combined total of $5,000,000 to provide seed funding on a temporary basis; and
- any other investments approved by the Trustee.

As part of the Trustee of Australian Retirement Trust's arrangements with AIA Australia to provide insurance to Fund members, the Trustee may receive a refund of premiums, depending on the level of claims against the insurance policies. The Trustee will pass on any refunded premiums through adjustments to future premiums or to assist with insurance administration costs. Any refunded premiums which are received and not yet used for these purposes are allocated to an insurance reserve.

Keeping you informed

We understand some people like to stay in control and know how their investment is going. We want to make it easy for you to stay up-to-date and in control of your super.

So throughout the year, you'll have access to:

- an *Annual statement* — showing you how your account has performed for you,
- Australian Retirement Trust's *Annual report*,
- information and calculators through our website if you want to learn more about your super,
- financial information and advice about your account at no additional cost - for more see Advice and planning for retirement in the *Super Savings Guide*,
- *Member Online* and the Australian Retirement Trust app to check your super balance, update details or manage your super and investments whenever you like - for more information refer to **australianretirementtrust.com.au/online-access** (you will need to be registered for *Member Online* before you can access the Australian Retirement Trust app),
- push notifications via the Australian Retirement Trust app if you are opted into push notification,
- SMS notifications to let you know about some transactions, activities or opportunities related to your account,
- certain documents (as prescribed by law) which are published on our website, and
- any updated information can be found on your employers microsite at **portal.australianretirementtrust.com.au/apss** or by contacting us.

Learn more about your super by attending a seminar or visiting our website to read our updates, use our calculators and find our webcasts, podcasts and videos. Visit **australianretirementtrust.com.au/education** or contact us on **13 11 84**.

All this, plus simple advice about your *Super Savings account* over the phone at no additional cost.[1] For more comprehensive advice, we may refer you to an accredited external financial adviser.[2] Advice of this nature may incur a fee.

1 Australian Retirement Trust employees provide advice as representatives of Sunsuper Financial Services Pty Ltd (ABN 50 087 154 818 AFSL No. 227867) (SFS), wholly owned by Australian Retirement Trust.

2 Australian Retirement Trust has established a panel of accredited external financial advisers who are not employees of Australian Retirement Trust. Australian Retirement Trust is not responsible for the advice provided by these advisers and does not receive or pay any referral fees. These advisers will explain to you how their advice fees are determined.

Communications

To ensure our members have secure access to their information, we deliver important documents digitally by default. If we have your email address, your preferences will be set to digital.

You can control how you receive your communications where both digital and paper options are available, at any time and at no additional cost. If you'd prefer to receive your documents in paper, simply change your preferences via *Member Online*, the Australian Retirement Trust app or by contacting us.

It's important to make sure your contact information is up-to-date. Update your contact details like your email and postal address at any time via *Member Online*, the Australian Retirement Trust app or by contacting us.

Digital communications

With digital communications we will:

- Let you know via email or SMS or other digital channels when documents are ready to view.
- Securely store your documents in *Member Online* and the Australian Retirement Trust app, even if you elect to receive them by post.
- Give you the option to change your preferences at any time at no additional cost. You can also request hard copies at any time.

Over time we will continue to improve this service to provide more documents in *Member Online* and the Australian Retirement Trust app to cover important statements, transactions and changes to your account. Australian Retirement Trust may still need to send you paper post in some circumstances, including where electronic copies of documents are unavailable at that time or if we have been unable to communicate with you electronically.

Australian Retirement Trust app – check your super balance with one touch

Download the Australian Retirement Trust app from the App Store or Google Play for fast and simple access to your super, to update your details, to obtain your membership details if you're changing jobs, and to manage your super and investments.

You will need to be registered for *Member Online* before you access the Australian Retirement Trust app.

How you can help keep your super safe online

We take your super security seriously and have put in place measures to ensure your super is safe. Here are some simple things you can do:

- Have a strong and secure password.
- Protect your device by keeping your operating system and security software up-to-date.
- Use a secure web browser.

Should you feel that any of your personal information or identity has been compromised through online fraud, theft or loss of personal artefacts, such as a driver's licence, passport, bank cards or even missing mail, please contact us on **13 11 84**.

Australian
Retirement
Trust

Contacting us is easy

australianretirementtrust.com.au/contact-us

13 11 84 ((+61) 7 3121 0700 when overseas)

GPO Box 2924 Brisbane QLD 4001

Need assistance? Call our translation service on 13 14 50 and follow the prompt.

Hai bisogno di assistenza? Chiama il nostro servizio di interpretariato telefonico al 13 14 50, e su richiesta conferma la tua lingua ″italiano″.

如需協助，請撥打13 14 50 使用我們的翻譯服務，並在聽到提示後說普通話。

Cần sự trợ giúp - gọi điện cho dịch vụ thông dịch của chúng tôi số 13 14 50 - và nói "Vietnamese" (Tiếng Việt) ở câu nhắc

통역이 필요하세요? 13 14 50으로 전화하셔서 '한국어' 혹은 'Korean' 이라고 말하세요.

اتصل المساعدة إلي احتجت إذا 131450 " ارابيك " بقول العربية واختار , الاختيار إعطاء عند
على المتاحة الترجمة بخدمة

This document is prepared and issued by Australian Retirement Trust Pty Ltd, the issuer and Trustee of Australian Retirement Trust (referred to as "the Fund" or "Australian Retirement Trust"):

Australian Retirement Trust Pty Ltd ABN 88 010 720 840 AFSL No. 228975	Australian Retirement Trust ABN 60 905 115 063

Preparation date: 27 April 2022