

Alcoa Superannuation Plan Insurance Variation

Please read the important information

Important: Please provide us with as much information as possible. If all questions are not answered, your application may be delayed as the form may be returned. Please tick boxes where appropriate. Use **BLOCK** letters and black or blue ink when completing this form and ensure it is signed and dated. ***DENOTES MANDATORY FIELD.**
If you are under 18 years of age, please contact us before completing this form.

To access information about your plan online, visit art.com.au/alcoa

Member number
if already a member

Office use only

C59446

1 Personal details

Title	First name*	Middle name
<input type="text"/>	<input type="text"/>	<input type="text"/>
Last name*	Date of birth (DD/MM/YYYY)*	Gender*
<input type="text"/>	<input type="text"/>	<input type="button" value="M"/> <input type="button" value="F"/>
Street address / PO Box*		
<input type="text"/>		
Suburb / Town*	State*	Postcode*
<input type="text"/>	<input type="text"/>	<input type="text"/>
Home phone number	Daytime phone number*	
<input type="text"/>	<input type="text"/>	
Personal email address	Mobile phone number*	
<input type="text"/>	<input type="text"/>	

Note: Where we can we'll provide your documents, including statements and notices of changes to your account, electronically. We'll email or SMS you when information is ready to view in [Member Online](#). If you would prefer information is posted to you, change your preferences in [Member Online](#), the [Australian Retirement Trust app](#), or by contacting us.

You can use this form to:

- reduce your Death and/or Total & Permanent Disability (TPD) cover
- cancel any or all of your cover

2 Insurance cover Please complete to reduce and/or cancel your cover

Tip: To view your existing insurance cover just login to [Member Online](#) or the [Australian Retirement Trust app](#).

Before completing this section, please refer to your Super Savings – Corporate Product Disclosure Statement for Accumulation Account (PDS) and the Super Savings – Corporate Insurance Guide (available at art.com.au/alcoa) for insurance details. If you reduce or cancel any of your insurance cover but would like to increase or have cover again in the future, you will need to apply by completing a Change of Insurance Cover form, available at art.com.au/alcoa. The insurer would then assess your application. Any application for insurance cover will be subject to acceptance by the insurer and satisfactory evidence of health will be required.

Important

Reduce or cancel Death and Total & Permanent Disability (TPD) cover

I want to reduce the level of Standard Death and TPD cover to:

Level 1 (5%)	<input type="checkbox"/>	Level 2 (10%)	<input type="checkbox"/>	Level 3 (15%)	<input type="checkbox"/>
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I want my 'salary' for the purpose of calculating my Standard cover to be based on my actual part-time salary¹

¹ Standard cover is calculated on your Full-Time Equivalent (FTE) Salary by default. If you choose to increase your Standard cover in the future, back to being calculated on your FTE Salary, your application will be subject to acceptance by the insurer and satisfactory evidence of health will be required.

I would like to reduce my cover to the following amount of fixed cover²:

Death cover	\$ <input type="text"/>	TPD cover	\$ <input type="text"/>
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² Fixed cover means your amount of insurance stays the same but your premiums will generally increase as you get older.

Note: If you're **increasing** your cover, please complete a Change of Insurance Cover form at art.com.au/alcoa.

I want to cancel the following cover:

Death and TPD cover	<input type="checkbox"/>	TPD cover	<input type="checkbox"/>
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Your Death and TPD or TPD cover will be cancelled effective of the date your completed Insurance Variation form is received by Australian Retirement Trust.

 Please continue over page

Authorisation and declaration

Sign this application form and return to Australian Retirement Trust:

Privacy

By completing this form you consent to the collection, use and disclosure of any personal information, including information that may be of a sensitive nature we or the nominated insurer may collect about you, in the normal course of business, being used as in the manner outlined in our and the nominated insurer's respective privacy policies. A copy of our privacy policy can be obtained by visiting australianretirementtrust.com.au/privacy.

A copy of the nominated insurer's privacy policy can be obtained by visiting their website directly.

These policies are consistent with the requirements of the *Privacy Act 1988*.

I declare that:

- I acknowledge that all of my details on this Insurance Variation form are correct.
- I have received, read and accept the Super Savings – Corporate Product Disclosure Statement for Accumulation Account (PDS) and Super Savings – Corporate Insurance Guide.
- By signing this Insurance Variation form, I consent to the collection and disclosure of information about me for the purposes shown above.
- I understand that any future increase to my insurance cover is subject to acceptance by the insurer and satisfactory evidence of health will be required.

Member to sign here*



Full name (print in BLOCK letters)*

Date (DD/MM/YYYY)*

 Please return the form to
Australian Retirement Trust
Reply Paid 2924 Brisbane Qld 4001 OR
via [australianretirementtrust.com.au](http://australianretirementtrust.com.au/contact-us)
/contact-us

We are committed to respecting the privacy of personal information you give us.
If you would like a copy of Australian Retirement Trust's Privacy Policy, visit australianretirementtrust.com.au/privacy or call **13 11 84**.
Australian Retirement Trust Pty Ltd ABN 88 010 720 840 AFSL No. 228975 Trustee of Australian Retirement Trust ABN 60 905 115 063