

# Alcoa Superannuation Plan Contribution Change Request

↓ Use this form to change your contribution details for your Defined Benefit account in the Alcoa Superannuation Plan.

**Important:** Please provide us with as much information as possible. Please tick boxes where appropriate. Use **BLOCK** letters and dark ink when completing this form and ensure it is signed and dated.

\*DENOTES MANDATORY FIELD.

**Member number**

## 1 Personal details

Title	First name*	Middle name		
<input type="text"/>	<input type="text"/>	<input type="text"/>		
Last name*	Date of birth (DD/MM/YYYY)*	Gender*		
<input type="text"/>	<input type="text"/>	<input type="text" value="M"/> <input type="text" value="F"/>		
Street Address/PO Box*				
<input type="text"/>				
Suburb/Town*	State*	Postcode*	Home phone number	Daytime phone number*
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Personal email address			Mobile phone number	
<input type="text"/>			<input type="text"/>	

## 2 Basic member contributions

You can choose to pay basic member contributions from your post-tax superannuation salary or from your pre-tax superannuation salary (by salary sacrifice). If you choose to make contributions on a salary sacrifice basis, the amount will be grossed up to cover the government's 15% contributions tax.

I want to pay my basic member contributions from (please tick one box only):

My post-tax superannuation salary       My pre-tax superannuation salary (by salary sacrifice)

You can choose to contribute at 4.5% of your post-tax superannuation salary (5.29% if you make pre-tax contributions) or to not pay any basic contributions.

I want to change my contribution rate to the following percentage of my super salary (please tick one box only):

The standard 4.5%       I don't want to pay any basic contributions

➔ Please continue over page

### 3 Supplementary contributions

If you are making basic member contributions, you can make supplementary contributions.

You can choose to have your supplementary contributions:

- Purchase an additional defined benefit multiple (called the supplementary DB multiple)
- Be allocated to your Additional Accumulation account. You can choose how these contributions are invested and your account would be subject to the investment returns applicable to your chosen investment option. Please note returns can be negative from time to time and are not guaranteed.

**Please note:**

- This nomination will override any supplementary contributions you are currently making to the Plan. It won't be added to your existing arrangement.
- The rate or amount you nominate here for supplementary contributions is IN ADDITION to your basic member contributions (in Step 2).

**Supplementary contributions to purchase an additional defined benefit multiple**

You can choose to pay supplementary contributions from your post-tax superannuation salary or from your pre-tax superannuation salary (by salary sacrifice). If you choose to make contributions on a salary sacrifice basis, the amount will be grossed up to cover the government's 15% contributions tax.

**I want to make supplementary contributions to purchase an additional defined benefit multiple from (please tick one box only):**

My post-tax superannuation salary

My pre-tax superannuation salary (by salary sacrifice)

**I want to make supplementary contributions at the following rate of my superannuation salary (minimum 0.5%):**

%

**Supplementary contributions to my Additional Accumulation account**

You can choose to pay supplementary contributions from your post-tax superannuation salary or from your pre-tax superannuation salary (by salary sacrifice). The rate or amount you nominate here will be the actual amount deducted from your pay. It won't be grossed up to cover the government's 15% contributions tax.

**I want to make supplementary contributions to my Additional Accumulation account from (please tick one box only):**

My post-tax superannuation salary

My pre-tax superannuation salary (by salary sacrifice)

**I want to make supplementary contributions at the following rate of my superannuation salary (minimum 0.5%) or amount per pay period:**

%

OR

\$

per pay period

### 4 Authorisation and declaration

- I acknowledge that I have read and understood the information provided in the Super Savings - Corporate Defined Benefit Handbook Alcoa Superannuation Plan on contributions and agree to be bound by it.
- I understand how the basic member contribution rate and application of supplementary contributions (if any) I have chosen affects my benefits
- I understand if I am requesting an increase to my contribution rate, any grandfathered arrangements for my notional taxed contributions may no longer apply
- I authorise the change to my contributions to commence from the next pay period after the employer approval date
- I authorise Alcoa to deduct contributions at the rate and/or amount requested from my salary for superannuation purposes and to pay the contribution amount to my Super Savings – Corporate Defined Benefit account in Australian Retirement Trust
- I understand the choices I have indicated on this form will remain in force until I advise Alcoa Payroll otherwise, with the effective date of change being as advised by Alcoa.

**Member to sign here\***



**Date (DD/MM/YYYY)\***

 **Please return the form by email:  
AUHRHelp@alcoa.com.au  
OR By Mail: Payroll Department,  
Peel Regional Office, PO BOX 433  
Pinjarra WA 6208**

### Alcoa Payroll use only

Actioned effective pay period commencing

DD / MM / YYYY

We are committed to respecting your privacy and take protecting the privacy of personal information seriously. Our Privacy Policy sets out how we do this including how we collect, hold and disclose personal information. For a copy of the Privacy Policy, please visit [australianretirementtrust.com.au/privacy](http://australianretirementtrust.com.au/privacy) or call 13 11 84.

Australian Retirement Trust Pty Ltd ABN 88 010 720 840 AFSL No. 228975 Trustee of Australian Retirement Trust ABN 60 905 115 063